

WASHINGTON TOWNSHIP COUNCIL MEETING – SEPTEMBER 7, 2010

CALL TO ORDER Mayor Glass called the Washington Township Council Meeting to order September 7, 2010 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412.

Those present were Vice-Mayor Campbell, Councilmen Patterson, Stefano and Feikles. Also present were Solicitor Burroughs, Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Carcella. Visitor was Jon Foulkrod.

AGENDA It was voted on motion by Campbell, seconded by Stefano, to approve the Agenda as presented.

APPROVAL Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Campbell, seconded by Feikles, to approve the Minutes of the August 17, 2010 Council Meeting. Motion carried unanimously. It was voted on motion by Stefano, seconded by Feikles, to approve the Minutes of the August 17, 2010 Public Hearing. Motion carried unanimously.

TREASURER'S REPORT The following checks presented for approval: General Fund #13073-13122, Water Fund#4796-4807 and manual check #5794, Sewer Fund #5921-5933 and manual check #5897, State check #2020, Developer's checks #1003-1004, CDBG checks#619-621 and payroll checks #1000043, 1000066, #995641-995653. It was voted on motion by Campbell, seconded by Stefano, to approve all the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:

I have hired (pending Council's approval) Kevin Taylor for the position of permanent part-time. Kevin lives just outside the Township near Washington Valley. He comes from an extensive transportation and farm worker background and I am very confident that he brings some much-needed skills to our road crew. The suggested rate of pay is \$14, with eligibility for retirement benefits after a six-month probationary period, according to the Township's personal policy. Council will need to vote on the proposed hiring.

In October, I will be making the recommendation that the two existing part-time employees, Ernie Robinson and Norman Willow be made permanent full-time to fill the vacancies created by the recent retirements from the Road Department.

We have been continuing the use of the Zipper but have been delayed somewhat due to the breakdown of our existing roller. This machine is 20 years old and due for replacement. Council will see a invoice for the purchase of a new machine, using the State Contract program. With vibratory capabilities, it will add even more to the quality of our long-term road maintenance plan.

We are having antiskid brought in for the winter onslaught and are preparing the new crew for the season. We will have a novice crew this year, but all are completing their CDL requirements in order to be prepared for the winter tasks. We fully expect some problems to arise with the loss of two experienced employees, but we are working hard to have them prepared as best we can to meet the challenge. These men are dedicated and committed to getting the job done. It is an opportunity to revamp our strategy to improve our plowing program.

It appears that we need to change our website host. The program is no longer receiving funding and the inability for the current provider to supply support and training without long distance travel. Therefore, we are looking at local companies and are seriously considering online utility payments as an option. As more and more functions become necessary via the internet, we can be ready and able to meet that need.

It was voted on motion by Glass, seconded by Stefano, to approve the hiring of Kevin Taylor as a Permanent, part-time employee with a 6-month probationary period, at a rate of \$14.00 per hour. Motion carried unanimously.

CORRESPONDENCE Manager Anthony presented the following correspondence: a letter concerning the Erie County Tax Collection Committee website and a letter from the Commonwealth of PA concerning the Edinboro Volunteer firefighters' Relief Association audit Report.

Jon Foulkrod, Council's representative to the Erie County Tax Collection Committee, discussed the Tax Collection Committee's receipt of their requested RFP's, and a timeline for choosing a collection agency.

ZONING OFFICER'S REPORT Zoning Officer Carcella had no subdivisions to report, but presented the monthly
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Building Report and the Enforcement Report concerning a supposed outdoor recreation site.

SOLICITOR'S REPORT Solicitor Burroughs updated Council on the Kranick litigation process.

COMMITTEE REPORTS

PLANNING COMMISSION No Meeting.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION No report.

EDINBORO VFD No meeting.

WATER AUTHORITY Councilman Patterson presented the Minutes of the August 19, 2010 Meeting.

ERIE CO. PLANNING COMM. Vice-Mayor Campbell presented the Minutes of the August 12, 2010 Meeting.

EDINBORO LIAISON No meeting.

WATERSHED ASSOC. No meeting.

VETS PARK Mayor Glass presented the Minutes of the June 8, 2010 Meeting.

OLD BUSINESS

EMERGENCY MGT. UPDATE Manager Anthony presented the Minutes of the August 12, 2010 West County Management Agency for Council's review.

ARRA FUNDING UPDATE Manager Anthony presented a memo from Deborah Anthony concerning the ARRA Funding. This funding is in the amount of \$33,470.00, and Council approved the purchase of a sewage treatment plant equipment for Lovett's Mobile Home Park. Mr. Baker received a quote from a vendor in the amount of \$34,000.00, but the bidding process produced only one bid in the amount of \$115,000.00. The project was re-bid at the park owner's expense, that only received one bid in the amount of \$115,000.00. Manager Anthony asked Council for their direction on the possibility of returning this funding to DCED. **It was voted** on motion by Patterson, seconded by Stefano, to return the FFY 2009 ARRA funding. **Motion carried unanimously.**

LAKE CONTAMINATION UPDATE Manager Anthony presented a report from Tom Swan, the Sewer Plant Operator concerning his actions on monitoring any contamination of sewer lines or storm water drains for possible infiltration in the watershed that discharges near the intersection of Route 6N and Angling Road.

CDBG FFY 2007 REVISION **It was voted** on motion by Stefano, seconded by Campbell, to approve revising CDBG FFY 2007 lateral line project funding to used for housing rehabilitation projects. **Voting in favor** were Glass, Stefano, Feikles and Campbell. **Voting opposed** was Patterson. **Motion carried.**

ERIE CO. STORM WATER UPDATE Manager Anthony presented an update from Erie County concerning the proposed Storm Water Management Plan.

NEW BUSINES None.

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VISITORS None.

ADJOURNMENT **It was voted** on motion by Stefano, seconded by Campbell, to adjourn the Meeting at 8:53 P.M. **Motion carried unanimously.**

