

**WASHINGTON TOWNSHIP COUNCIL MEETING – JUNE 3, 2020**

**CALL TO ORDER** Mayor Patterson called the Washington Township Council Meeting to order on May 5, 2020 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Councilpersons Laythe and Campbell. Councilman Renick attended via Facetime. Vice-Mayor Feikles was absent. Also present were Manager Anthony and Community Development Specialist Deborah Anthony. Visitor was Mark Eisert.

**AGENDA** It was voted on motion by Campbell, seconded by Laythe, to approve the Agenda as presented.

**APPROVAL** Motion carried unanimously.

**COUNCIL MINUTES** It was voted on motion by Campbell, seconded by Renick, to approve the Minutes of the semi-monthly Council Meeting of May 19, 2020. Motion carried unanimously. It was voted on motion by Laythe, seconded by Renick, to approve the Minutes of May 19, 2020 public hearing. Motion carried unanimously.

**TREASURER'S REPORT** The following checks presented for approval: General Fund #18968-19008, Water Fund #6148-6154, Sewer Fund #7999-8017, and payroll checks #16703-16712, (Water) 10080 and (Sewer)10190. It was voted on motion by Campbell, second by Laythe, to approve all the checks as presented. Motion carried unanimously.

**SECRETARY'S REPORT** Manager Anthony presented following report:

Now that Washington Township is back to a full time operation, we have implemented items to safeguard our employees and the public. Until further notice you will need a mask to enter the Administration Building. We have installed a Plexiglas barrier at the front desk, closed the drinking fountains and posted the building with social distancing requirement signs. So far the response from the public has been good with no one questioning the requirements.

Crews have started the process of laying down the crushed millings that we purchased from PennDot last month. These will be placed at Inspiration Park and should vastly improve access to the area. We have been stockpiling wood chips that will be used for other trail areas. We hope to install the five picnic areas in the near future as weather allows. The pavilion at the top of the hill should have the concrete pad installed soon as well.

We will be creating the parking area across from the Eng House 39 that will provide access to the lower portion of Inspiration Park and will locate one of the picnic areas there. An existing road way will be utilized and improved to allow for that access.

We have received the draft lease agreement form the EVFD concerning the four lots that they purchased. We are commenting on that and hope to have something to present to Council for consideration in the near future. We are not planning on moving the storm water system this year as it will need to be budgeted. This will improve the Eng House 39 parking situation and allow for better oversight of our storm water needs.

The Sewer and Water Department report no major concerns at this time. We are hopeful that as the pandemic eases, revenue in the water fund will return to similar usages as before. Being we bill a flat rate per EDU for sewer, we have not noticed a drop in that fund as of yet.

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Willow presented the monthly building report.

**SOLICITOR/ ENGINEER'S REPORT** None.

**COMMITTEE REPORTS**

**PLANNING COMMISSION** Vice-Mayor Feikles was absent; Manager Anthony presented the minutes of the May 19, 2020 meeting.

**ZONING HEARING BOARD** No meeting.

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**ERIE COUNTY ASSOCIATION** No meeting. Councilperson Campbell reported that ECATO awarded 3 scholarships to three different applicants.

**EMA** No Meeting. Mayor Patterson presented the minutes of the March 6, 2020 meeting.

**OLD BUSINESS** None.

### **NEW BUSINESS**

**RES. #12-20 JUDICIAL TAX SALE** Manager Anthony presented proposed Resolution #12-20, the annual judicial tax sale for Council's consideration. **It was voted** on motion by Campbell, seconded by Laythe, to approve Resolution #12-20 as presented. **Motion carried unanimously.**

**MINING PERMIT APPLICATION** Manager Anthony presented a mining permit application for Council's review. No action required.

**COUNCIL APPT.** **It was voted** on motion by Laythe, seconded by Campbell, to appoint Campbell to the Executive Board of the Edinboro Community and Economic Development. **Voting in favor** were Campbell, Renick and Laythe. **Voting opposed** was Patterson. **Motion carried.**

**VISITORS** None.

**EXECUTIVE SESSION** Council entered in to Executive Session at 7:18 P.M. to discuss personnel issues. Council re-convened at 7:36 P.M.

**ADJOURNMENT** **It was voted** on motion by Campbell, seconded by Laythe, to adjourn the Meeting at 7:36 P.M. **Motion carried unanimously.**