

WASHINGTON TOWNSHIP COUNCIL MEETING – FEBRUARY 5, 2008

CALL TO ORDER Mayor Foulkrod called the Washington Township Council Meeting to order on February 5, 2008 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Stefano, Councilmen Glass and Patterson, and Councilperson Campbell. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Carcella. Visitors were Meghan Moeslein, Mike Dudenhoefer, Jean Davis, Richard Davis, and Ryan Smith.

AGENDA It was voted on motion by Campbell, seconded by Stefano, to approve the Agenda as presented.
APPROVAL Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Stefano, seconded by Campbell, to approve the Minutes of the semi-monthly Council Meeting of January 15, 2008. Motion carried unanimously. It was voted on motion by Stefano, seconded by Patterson, to approve the Minutes of the Public Hearing of January 15, 2008. Motion carried unanimously.

TREASURER'S REPORT The following checks presented for approval: General Fund #10791-10841 and manual checks #10677-10678 and 10721, Water Fund #3811-3826, Sewer Fund #4488-4505 and manual check #4485, Developer's check #312, and payroll checks #10000012, 10000061-10000062, #995166-995177, and CDBG checks #524-526. It was voted on motion by Stefano, seconded by Patterson, to approve all the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:
The repairs to the antiskid storage building has been completed. This was done at no cost to the Township other than the lengthy time that it took to complete. It did not interfere with the snow-fighting operation, but it certainly was unsightly and we did receive several inquires as to when it would be repaired. We still intend to construct a similar building beside the existing one.
A new sign relating to the Recycling Program as been installed by Erie County, recognizing our site as the Washington Recycling Center. It is growing in popularity almost weekly and is a true success story for us to be proud of.
Several minor repairs had to be completed on the snowplow equipment, but nothing interfered with the completion of any plow route. Our anti skid usage is up and I have cautioned the crew to utilize it wisely. During heavy snowfall, it is a waste put it down and then plow it off four hours later. Of course, we have to contend with clean up of this material in the spring as well, so frugal use is recommended.
The re-organizational items for the Township have been completed and the auditors will be performing their assignments in February. In addition, the sewage project and related functions have taken up a considerable amount of our time. This project has and will continue to be a major focus of our time. It affects each department in various ways.
Council had indicated that it would like to put out another Newsletter in print form. As reported in the past, it will be more costly than what we were able to do it for in the past. Council had looked at several options but none seemed to be acceptable to them. The time and effort required to create a quality newsletter concerns me as well. I seek Council's direction as to their desire to have a printed newsletter or to continue to make it a special section of the Township's website. I do not doubt the value of the newsletter, I question the cost involved for printing, distribution and time needed to create. Printing and postage alone will be over \$1,000 per edition and due to the loss of our last printer, color may no longer be an option as well.
Council directed Manager Anthony to investigate the costs of advertising the newsletter in the local newspaper or using the Tech School for printing a newsletter and report back next month.

CORRESPONDENCE Manager Anthony presented the following correspondence: a letter from PSATS concerning the Chesapeake Bay Watershed, a letter from Erie County Planning and Erie County Agricultural Board supporting the PennVest funding for the Edinboro Sewer plant upgrades, and an invitation to the Edinboro Volunteer Fire Department concerning their upcoming banquet.
Mayor Foulkrod and Vice-Mayor Stefano will attend the EVFD Banquet.

ZONING OFFICER'S REPORT Zoning Officer Carcella presented the Zabrosky minor subdivision #1-08 and
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the Monthly Enforcement Report. It was voted on motion by Glass, second by Stefano, to approve the

Zabrosky minor subdivision as presented. **Motion carried unanimously.**

SOLICITOR'S REPORT Solicitor Burroughs presented a sewer easement for Hummingbird Hills subdivision in which the Township agrees to abandon the manhole located on parcel #22-53-20. **It was voted** on motion by Glass, second by Stefano, to approve the Surrender of Sewer Line Easement as presented. **Motion carried unanimously.**

COMMITTEE REPORTS

PLANNING COMMISSION Councilman Glass presented the Minutes of the January 22, 2008 Meeting, a draft ordinance amending the Washington Township Code defining age-restricted communities and their zoning districts, and code recommendations concerning signs. Council sent both issues back with their comments to the Planning Commission for further review.

ZONING HEARING BOARD Councilman Glass presented the 2008 Reorganization Meeting Minutes.

ERIE COUNTY ASSOCIATION Vice-Mayor Stefano presented the Minutes of the January 24, 2008 Meeting. Vice-Mayor Stefano and his wife will attend the Firemen's Conference Dinner.

EDINBORO VFD No meeting.

WATER AUTHORITY Councilman Patterson presented the minutes of the January 17, 2008 Reorganization Meeting.

ERIE COUNTY PLANNING COMMISSION No meeting.

EDINBORO LIAISON Councilperson Campbell presented the Minutes of the Borough's January 28, 2008 Meeting.

VETS PARK No meeting.

OLD BUSINESS

TWP REP TO THE BORO AUTH Manager Anthony informed Council of the need to submit two names of residents to the Borough of Edinboro for consideration to fill the Township's seat on the Borough Authority, as the previously-submitted names are no longer valid. The chosen Township representative must own property within the Borough limits to serve in this capacity. Manager Anthony was instructed to compile a list for Council to consider at the next meeting.

EMERG. MGT. POSITION Manager Anthony asked Council to consider names for the Emergency Management Coordinator position that needs to be filled; no action taken.

NEW BUSINES None.

VISITORS None.

ADJOURNMENT **It was voted** on motion by Campbell, seconded by Stefano, to adjourn the Meeting at 8:11 P.M. **Motion carried unanimously.**