

WASHINGTON TOWNSHIP COUNCIL MEETING – DECEMBER 7, 2010

CALL TO ORDER Vice-Mayor Campbell called the Washington Township Council Meeting to order on December 7, 2010 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were, Councilmen Feikles, and Patterson. Absent were Mayor Glass and Councilman Stefano. Also present were Manager David Anthony, Zoning Office Carcella, and Community Development Specialist Deborah Anthony. Visitor was Amber Wellington.

AGENDA It was voted on motion by Patterson, second by Feikles, to approve the Agenda as presented.

APPROVAL Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Feikles, second by Patterson, to approve the Minutes of the November 16, 2010 Council Meeting as presented. Motion carried unanimously. It was voted on motion by Patterson, second by Feikles, to approve the Minutes of the November 16, 2010 Public Hearing. Motion carried unanimously.

TREASURER'S REPORT The following checks presented for approval: General Fund checks #13230-13281, Water Fund checks #4833-4843 and manual check #4819, Sewer Fund check #5969-5978 and manual check #5936, Developer's checks #1007-1008, CDBG check #629, and ADP Payroll checks #995,696-995,705, 10000172, and 10000046. It was voted on motion by Feikles, second by Patterson, to approve all fund checks as presented. Motion carried unanimously.

SECRETARY'S REPORT

Due to the diligent efforts staff and our Solicitor, we have successfully reached an agreement for payment from another long, outstanding debtor to the Sewer Fund. We have received a check for \$6,000 and the balance of approximately \$12,000 will hopefully be forthcoming within the next 30 days. This particular customer has been overdue for many years and dates back prior to my tenure as manager. We were pleased that aggressive the tactics were well received. We will continue to pursue every reasonable avenue of collection on the remaining larger outstanding accounts.

The Sewer and Water Operations are well aware of the budget crunch that they are faced with. In an effort to save money, our Water Distribution Plant supervisor further researched the availability of internet phone service with COAX cable. This past week it was successfully installed and is operational. The greatly reduced fees will be deducted from the franchise fees we receive from COAX and therefore be a direct benefit to our water customers.

We will now look into utilizing this same process for the Sewer Department as well. Once this is completed, the option of using the same system for the garage and administrative buildings will be considered. This may greatly reduce those cost to us and offer alternatives for those expenses.

We have been fortunate that we haven't had any snow until the last of November. Thus, no overtime has been expended and the trucks and related snow fighting equipment is well prepared for the winter onslaught. The crew is anxious to test their training and equipment this winter.

The Road Crew has been working on drainage areas affected by beavers. One particular area on Lewis Road proved to be a challenge, but we borrowed a large hook from the Boro of Edinboro and managed to remove the debris and critters from their location deep within the drainage pipe itself.

CORRESPONDENCE Manager Anthony presented the following correspondence: an Erie County Tax Collection update, and a letter from Erie County Conservation district concerning McLaughlin Road full-depth reclamation work. No action was required.

ZONING OFFICER'S REPORT Zoning Officer Carcella presented the Sutton #7-10 and the Farrell preliminary #22-10 subdivisions, the Monthly Building Report, and a request to publicly designate Caber Way as a private roadway within Washington Township.

It was voted on motion by Patterson, second by Feikles, to approve the Sutton subdivision and approve Resolution #16-10, the Sutton small flow treatment plant for said subdivision as presented. Motion carried unanimously. It was voted on motion by Patterson, second by Feikles, to approve the Farrell

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preliminary subdivision as presented. Motion carried unanimously. It was voted on motion by Patterson, second by Feikles, to approve the Farrell WREA request for 3 EDU allotments as presented.

Motion carried unanimously.

It was voted on motion by Patterson, second by Feikles, to approve the Caber Way road name as a publicly designated, privately maintained drive located in the Mukina subdivision. **Motion carried unanimously.**

SOLICITOR'S No report.

COMMITTEE REPORTS

PLANNING COMMISSION Councilman Feikles presented the Minutes of the November 23, 2010 Meeting.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION Councilman Stefano was absent but Vice-Mayor Campbell presented the Minutes of the October 28th and November 18, 2010 Meeting.

EDINBORO VFD Councilman Feikles gave a verbal report of the Fire Department's last meeting including discussion of the Department's draft budget.

WATER AUTHORITY No Meeting. Manager Anthony reminded Council that Mr. Weigle has resigned effective December 31, 2010 and the position will need to be filled by a Council appointment.

ERIE CO. PLANNING COMM. Vice-Mayor Campbell presented the Minutes of the October 14, 2010 Meeting.

EDINBORO LIAISON No meeting.

WATERSHED ASSOC. Mayor Glass was absent, no report.

VETS PARK Mayor Glass was absent; Vice-Mayor Campbell presented the Minutes of the October 12, 2010 meeting.

OLD BUSINESS

DEP: ON-LOT SEWAGE SYSTEMS Manager Anthony presented information concerning on-lot sewage systems and the Township's responsibility for said systems. No action was required.

EMERGENCY OPERATIONS PLAN Manager Anthony presented a draft of the Emergency Operations Plan from Bill Heald, the Emergency Management Coordinator for Washington Township, for Council's review. No action was required.

NEW BUSINESS

EMPLOYEES' GIFT CARDS **It was voted** on motion by Patterson, seconded by Campbell, to approve \$100 Christmas gift cards for the Township employees. **Motion carried unanimously.**

VISITORS None.

ADJOURNMENT **It was voted** on motion by Feikles, seconded by Patterson, to adjourn the Meeting at 7:38 P.M. **Motion carried unanimously.**