

WASHINGTON TOWNSHIP COUNCIL MEETING – NOVEMBER 17, 2020

CALL TO ORDER Mayor Patterson called the Washington Township Council Meeting to order on November 17, 2020 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles and Councilman Renick. Councilperson Laythe attended via phone conference. Councilperson Campbell was absent. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Norman Willow. Visitors were Tim Dillen and Mark Eisert.

AGENDA APPROVAL **It was voted** on motion by Renick, second by Feikles, to approve the Agenda as presented. **Motion carried unanimously.**

COUNCIL MINUTES **It was voted** on motion by Feikles, second by Renick, to approve the Minutes of the semi-monthly Council Meeting of November 4, 2020. **Motion carried unanimously.**

TREASURER'S REPORT The following checks presented for approval: General Fund #19256-19261, Sewer Fund check #8109, and payroll checks #16820-16827, and (Sewer)10201. **It was voted** on motion by Renick, second by Feikles, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony gave the following verbal report: Our Parks crew report finding several computer dust remover cans and hypodermic needles at Peninsula Park. There have been several calls about people congregating at the park. The Pennsylvania State Police have been alerted and will patrol the area. The used generator purchased for the garage has been installed. Our crews were out during the recent wind storm; we had several trees down across roads. Council has generously given each employee a \$100 Walmart gift card for Christmas. The Township Auditors have informed Manager Anthony that all such cash gifts must be paid via their payroll checks with taxes withheld. **It was voted** on motion by Feikles, second by Laythe, to approve a net \$100 Christmas bonus in each employee's paycheck including the taxable amount withheld to cover the \$100. **Motion carried unanimously.**

CORRESPONDENCE Manager Anthony presented a thank you letter from the American Red Cross concerning the recent blood drive the Township hosted, a letter from Tom Schruers concerning his maintenance work in Veterans Park, and a request from Renee Thayer-Allison for a seat on the Planning Commission. Council directed Manager Anthony to send a letter of appreciation to Mr. Schruers for his dedicated work at the Veterans Park.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions but reported on two enforcements.

SOLICITOR/ ENGINEER'S REPORT None.

COMMITTEE REPORTS

SEWER & WATER AUTHORITY No meeting. Mayor Patterson presented the Flow Report.

EDINBORO LIAISON Councilwoman Campbell was absent; no report.

EDINBORO FIRE DEPT. Councilman Renick gave a verbal report of the last meeting.

WATERSHED ASSOC. No meeting.

OLD BUSINESS

SKID STEER PURCHASE Manager Anthony asked Council about a purchase of a skid steer. He has received several quotes via the Costars Program and the cost is approximately \$65,000.00 with several attachments. The Equipment Fund is available for such a purchase and still has plenty of revenue available for future equipment purchases. **It was voted** on motion by Laythe, second by Renick, to approve the purchase of a 2020 or 2021 skid steer and several attachments. **Motion carried unanimously.**

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PROPOSED It was voted on motion by Feikles, second by Laythe, to approve advertising for review of the **2021 BUDGET** 2021 Budget as presented. Motion carried unanimously.

EXECUTIVE SESSION Council met in Executive Session on November 10th, 2020 to discuss personnel issues.
OF NOV 10th No action was taken.

NEW BUSINESS None.

VISITORS None.

EXECUTIVE Council convened in Executive Session at 4:18 P.M. to discuss personnel issues. Council re-convened
SESSION at 4:27 P.M. It was voted on motion by Feikles, second by Laythe, to appoint Norman Willow as Assistant Township Manager, to replace retiring Township Manager David Anthony after a transition period. Compensation is commensurate upon a contract between Council and the new assistant manager. Motion carried unanimously.

ADJOURNMENT It was voted on motion by Renick, second by Laythe, to adjourn the Meeting at 4:27 P.M.
Motion carried unanimously.