

WASHINGTON TOWNSHIP COUNCIL MEETING – JANUARY 7, 2008

CALL TO ORDER Mayor Foulkrod called the Washington Township Council Meeting to order on January 7, 2008 at 7:27 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Stefano, Councilmen Glass and Patterson, and Councilwoman Campbell. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Carcella. Visitors were Steven Hurley, George and Cam Stadtmueller, Korey Kilburn and Rob Meeker.

AGENDA APPROVAL It was voted on motion by Glass, seconded by Campbell, to amend the Agenda with the move-up of Visitors after Correspondence. Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Stefano, seconded by Patterson, to approve the Minutes of the semi-monthly Council Meeting of December 18, 2007. Motion carried unanimously. It was voted on motion by Stefano, seconded by Patterson, to approve the Minutes of the December 18, 2007 Public Hearing. Motion carried unanimously. It was voted on motion by Patterson, seconded by Stefano, to approve the Minutes of the December 18, 2007 CDBG Public Hearing. Motion carried unanimously.

TREASURER'S REPORT Councilman Patterson called a Point of Order to discuss the option of one vote for all checks presented for Council's approval. The following checks presented for approval: General Fund #10725-10782 and manual check#10622, Water Fund #3793-3807, Sewer Fund #4469-4484 and manual checks #4450-4451, Developer's checks #310-311, and payroll checks #1000011, 1000057-1000058, #995152-995162. It was voted on motion by Stefano, seconded by Campbell, to approve all the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:

The plowing crews experienced minimal problems during the last month. Problems like blown hydraulic hoses and damaged fuel filters luckily occurred during off times and did not interfere with plowing efforts. Freezing rain as always has been our worst enemy. Christmas day, the crew did have to apply antiskid to all of the roads. A new safety procedure will begin immediately during all plowing operations. If a driver must leave his vehicle for any reason, he is to contact another operator and inform him of such. In the event of an accident such as falling from the truck bed while un-jamming frozen antiskid, the contact will then be able to render assistance in a timely manner if need be. As the number of plow-crew drivers has increased in size along with the distance between them at any given time, it is imperative that communication between drivers be maintained. Repairs to the antiskid storage unit have been started. An additional rib had to be ordered before it can have the new cover installed. We have the new cover awaiting installation.

Quick snowmelt along with heavy rains challenged the Sewage Department this past month, but I am pleased to report that no problems were noted. Overtime and a watchful eye by the crew insured that no possible violations occurred. We will be looking at some possible changes to the polymer injection process to reduce clogging during the cooler weather. With the recent purchase of additional I & I inspection tools, the crew will be able to cover a larger area faster and without additional help. These tools will allow for smoke testing to continue during the wet weather conditions this spring. We are committed to reducing the I&I in our systems as this is the most cost saving area we can concentrate on in order to reduce our cost as we prepare to reroute our influent to the Borough of Edinboro for treatment.

We experienced a problem with the water-billing program. It added on additional late fees. We believe the problem has been corrected, but a number of bills went out with the incorrect total. These will be adjusted. We have fielded a number of calls on this problem.

We have a number of large projects to accomplish in 2008 and look forward to the implementing those improvements for the residents of Washington Township.

CORRESPONDENCE Manager Anthony presented the following correspondence: a letter from Erie County 911 concerning ICS 300 training, a letter from PSATS concerning Council training, and a letter from Erie County Conservation District concerning Water Resource Education. No action was required.

ZONING OFFICER'S REPORT Zoning Officer Carcella presented the Stadtmueller minor subdivision #12-07 and the 2006 Zoning Year-end Report. It was voted on motion by Glass, second by Patterson, to

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approve the Stadtmueller subdivision as presented. **Motion carried unanimously.**

SOLICITOR'S REPORT Solicitor Burroughs had no report.

COMMITTEE REPORTS

PLANNING COMMISSION Councilman Glass presented the Minutes of the December 26, 2007 Meeting and the Year-end Report.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION No Report.

EDINBORO VFD No report.

WATER AUTHORITY Manager Anthony presented the Minutes of the December 20, 2007 Meeting.

ERIE COUNTY PLANNING COMMISSION No meeting.

EDINBORO LIAISON No report.

OLD BUSINESS

MICROSCREEN/ GENERATOR Manager Anthony opened the only bid received from Freeman Electric, Inc. **BID OPENING** for the Kohler generator model 70R72 in the amount of \$450.00. **It was voted** on motion by Stefano, second by Glass, to accept the bid from Freeman Electric as presented. **Motion carried unanimously.** No bids were received for the micro screen. Manager Anthony informed Council of several inquiries for the micro screen and will re-advertise it.

BORO AUTH POSITION Manager Anthony informed Council that Scott Sayers is not eligible to serve on the Boro Authority as the Township's representative because the Municipal Authorities' Act states a member must be a taxpayer within the Borough in order to serve on their authority. Council will discuss the issue at the January 15, 2008 Meeting.

CDBG CONSULTING SERVICES One request for proposal was received from Graney, Grossman, Colosimo and Associates for CDBG consulting services. **It was voted** on motion by Patterson, second by Campbell, to accept the GCCA Service proposal as presented. **Motion carried unanimously.**

RES. #22-07 ROAD DED. **It was voted** on motion by Glass, second by Campbell, to approve Resolution #22-07, accepting the Shenango Heights street dedication contingent upon the final installation of the required street name signs. **Motion carried unanimously.**

NEW BUSINES

UPCOMING DATES Manager Anthony presented a list of important upcoming electoral dates. No action was required.

YEAR-END INVESTMENTS Manager Anthony presented a copy of the various funds year-end investments for Council's review. **It was voted** on motion by Stefano, second by Campbell, to approve the CD investments as presented. **Motion carried unanimously.**

WATER TRUCK AD FOR BID **It was voted** on motion by Patterson, second by Stefano, to approve advertising for bid a new service truck for the Water Department. **Motion carried unanimously.**

VISITORS Korey Kilburn addressed Council again on the Perry Lane design plan and asked Council to re-consider a covered bridge in place of the design approved by Council.

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Steven Hurley, owner of the Majestic Heights Mobile Home Park addressed Council to re-consider billing his tenants individually for sewer rather than he receiving one bill for the entire park. Council will discuss the request at the next Workshop.

ADJOURNMENT **It was voted** on motion by Stefano, seconded by Patterson, to adjourn the Meeting at 8:28 P.M. **Motion carried unanimously.**