

WASHINGTON TOWNSHIP COUNCIL MEETING – JANUARY 4, 2021

CALL TO ORDER Mayor Feikles called the Washington Township Council Meeting to order on January 4, 2021 at 7:20 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles, Councilmen Renick, Councilwomen Campbell and Laythe. Also present were Solicitor Schmidt, Engineer Halmi, Manager Anthony, Assistant Manager Willow, Zoning Officer Lovell, and Community Development Specialist Deborah Anthony. There were no visitors.

AGENDA APPROVAL **It was voted** on motion by Patterson, seconded by Campbell, to approve the Agenda as presented. **Motion carried unanimously.**

COUNCIL MINUTES **It was voted** on motion by Laythe, seconded by Campbell, to approve the Minutes of the semi-monthly Council Meeting of December 15, 2020. **Motion carried unanimously.**

TREASURER'S REPORT The following checks presented for approval: General Fund #19321-19358, Water Fund #6214-6223, Sewer Fund #8126-8138, Developer's Fund #1111, and payroll checks #16857-16870, and (Sewer)10205. **It was voted** on motion by Campbell, second by Renick, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony presented following report:

A couple of weeks ago we held an employee meeting to discuss the ongoing Covid situation as it relates to the Township operation. The comment was made that it wasn't a matter of "if" it would affect the Township personnel, but more like "when" it would reach us in some manner. Just prior to the Christmas snowstorm, we had an employee whose daughter was exposed and tested positive for the virus, fortunately she was asymptomatic the entire time. The employee was immediately isolated from all other employees. His truck was then disinfected, as was the break room that all the road crew uses. The employee contacted his personal care physician who would not administer a test unless symptoms were noticed. To date none have been experienced by the employee or any other employees. The employee in question has been working completely on his own plowing snow and not interacting with anyone else. We will continue to monitor this situation and take appropriate action if any symptoms would arise.

In general, the daily operation of the township has been quiet due to the virus situation. We are preparing for the transition team starting January 4th. This will allow for time to get everyone onboard with the personnel and learning the processes of Washington Township.

CORRESPONDENCE Manager Anthony presented an email from the Pennsylvania Auditor General notifying Washington Township their office had received a check for the excess aid it received. No action required.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions to report but presented the year-end building report and a yearly comparison report.

SOLICITOR'S REPORT No report. Manager Anthony commended Solicitor Schmitt on his quick responses to the Township's issues.

ENGINEER'S REPORT No report. Anthony discussed the Engine 39's upcoming stormwater design with Engineer Halmi.

COMMITTEE REPORTS

PLANNING COMMISSION No meeting.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION No meeting.

EMA No meeting.

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OLD BUSINESS

YEAR-END REIMBURSEMENTS Manager Anthony presented the year-end reimbursements for Council's review. **It was voted** on motion by Campbell, second by Renick, to approve the reimbursements as presented. **Motion carried unanimously.**

RES. #5-21 TAX WAIVER Manager Anthony presented Resolution #5-21, waiving the tax penalties for real estate taxes due in 2021. **It was voted** on motion by Campbell, second by Laythe, to approve the Resolution #5-21 as presented. **Motion carried unanimously.**

NEW BUSINESS None.

VISITORS None.

ADJOURNMENT **It was voted** on motion by Campbell, seconded by Renick, to adjourn the Meeting at 7:36 P.M. **Motion carried unanimously.**