

## WASHINGTON TOWNSHIP COUNCIL MEETING – JANUARY 3, 2011

**CALL TO ORDER** Mayor Glass called the Washington Township Council Meeting to order on January 3, 2011 at 7:24 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles, Councilmen Stefano, Patterson, and Councilwoman Campbell. Also present were Solicitor Burroughs, Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Carcella. Visitor was Amber Wellington.

**AGENDA** It was voted on motion by Stefano, seconded by Feikles, to approve the Agenda as presented.  
**APPROVAL** Motion carried unanimously.

**COUNCIL MINUTES** It was voted on motion by Glass, seconded by Feikles, to approve the Minutes of the semi- monthly Council Meeting of December 21, 2010. Motion carried unanimously.

**TREASURER'S REPORT** The following checks presented for approval: General Fund #13286-13316, Water Fund #4846-4854, Sewer Fund #5982-5990, and payroll checks #10000047, 10000174, #995712-995724. It was voted on motion by Stefano, seconded by Feikles, to approve all the checks as presented. Motion carried unanimously.

**SECRETARY'S REPORT** Manager Anthony presented following report:

The deluge of snow in December offered our novice plow crew the opportunity to improve their skills. I believe that lessons were learned during these numerous snow events and that the result has been an improvement in the operation. Of course, we will continue to look for ways to increase the quality of the operation and seek better ways to get more done with less. As we approach the middle of the season, we will strive to meet the goal of reducing the time it takes to complete a run and improve the overall skills of the snow removal process.

Financially we are not as strong as I would like to be for the beginning of the year. The reimbursements from the Water and Sewer Funds will be calculated for the mid January meeting so that enough revenue is garnered by those respective funds to pay the general fund back for the year 2010. It appears that budget estimates for those reimbursements will be fairly accurate. The General Fund always struggles until March and April when significant tax revenues are generated. This is typical, but we always keep a close eye on this and I wanted to keep Council apprised.

The Sewer Fund may have a significant problem due to the recalculation of the amounts paid to the Boro of Edinboro for their services of sewage treatment. The flows for 2010 were somewhat above what was projected in 2009 and that means that the estimated flows for 2011 will need to be adjusted accordingly per the Boro/Township agreement. This affects the bi-monthly payments to the Boro and we probably will see an increase in those payments. This was not figured into the 2011 Sewer Fund budget. Therefore, I will need to review that budget once I get final numbers from the Boro and our engineer in order to make some recommendations. I fear that some tough decisions may need to be made in order to keep the fund balanced. This may affect the I & I project slated for this year and may also require some other changes to operation. In addition, we may have to pay the Boro for difference between actual 2010 flows verses estimated flows in order to reconcile for the year. I will keep Council aware of this situation as it unfolds.

Council briefly discussed the sewer recalculations. Manager Anthony will bring back several options for Council's consideration.

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Carcella presented the 2010 Year-end Zoning Report, the monthly Building Report and two subdivisions.  
It was voted on motion by Stefano, seconded by Campbell, to approve subdivision #20-10, Winkelbauer-Dauson, as presented. Motion carried unanimously. It was voted on motion by Feikles, seconded by Stefano, to approve subdivision #19-10, Campbell-Helmbreck, as presented. Motion carried unanimously.

**SOLICITOR'S REPORT** Solicitor Burroughs updated Council on the Kranick litigation and water/ sewer liens recently filed by the Township.

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### COMMITTEE REPORTS

**PLANNING COMMISSION** Vice-Mayor Feikles presented the Minutes of the December 28, 2010 Meeting.

**ZONING HEARING BOARD** No Meeting.

**ERIE COUNTY ASSOCIATION** No Meeting.

**EDINBORO VFD** No meeting.

**WATER AUTHORITY** Councilman Patterson presented the Minutes of the December 16, 2010 Meeting.

**ERIE COUNTY PLANNING COMMISSION** No meeting. A notice was received of the cancellation of the January 13, 2011 Meeting.

**EDINBORO LIAISON** No Meeting.

**WATERSHED ASSOC.** No Meeting.

### OLD BUSINESS

**WATER AUTH.** It was voted on motion by Glass, second by Stefano, to appoint Ken Meyer to the Water APPOINTMENTS Authority for a four-year term commencing January 1, 2011 and expiring December 31, 2014.

Motion carried unanimously.

**NEW BUSINESS** None.

**VISITORS** None.

**ADJOURNMENT** It was voted on motion by Glass, seconded by Campbell, to adjourn the Meeting at 8:12 P.M. Motion carried unanimously.