

Washington Township Planning Commission Reorganization Meeting Minutes

January 16th, 2018

7: 00 PM

1. Zoning Officer Norm Willow called the Washington Township Planning Commission Reorganization meeting to order on Tuesday, January 16th, 2018, 7:00 PM at the Township Administration Building at 11800 Edinboro Road, Edinboro PA 16412. Those present were Commission members Chuck Weiss, Sam Kim, Ken Meyer, John Allen and Diann Smith. In attendance were Council Representative Mike Glass, Zoning Officer Norm Willow, and Michael Russell.
 2. Agenda Approval: A motion by Sam Kim to approve the agenda, seconded by Ken Meyer. **Motion carried unanimously.**
 3. Appoint Temporary Chair. Zoning Officer Willow appointed member John Allen Temporary Chair.
 4. 2017 Nomination of Officers.
 - a. Chairperson: Sam Kim nominated Chuck Weiss, seconded by Ken Meyer. There were no other nominations. **Vote was unanimous.**
 - b. Vice-Chairperson: Ken Meyer nominated John Allen, seconded by Chuck Weiss. There were no other nominations. **Vote was unanimous.**
 - c. Secretary: Sam Kim nominated Ken Meyer, Seconded by Chuck Weiss. There were no other nominations. **Vote was unanimous.**
 5. Approve Meeting schedule for 2018: On a motion by John Allen and seconded by Sam Kim to have meetings scheduled on the Third Tuesday of the month at 7:00pm, with the exception of May 15th to be held on May 16th. All meetings to be held at the Township Administration Building at 11800 Edinboro Road, Edinboro PA 16412. The reorganizational meeting for 2019 will be January 15th, 2019 at 7:00 pm. **Motion carried unanimously.**
 6. Approval of Minutes: With a motion by John Allen and seconded by Ken Meyer to approve the minutes from the November 21st, 2017 Planning Commission meeting. **Motion carried unanimously.**
 7. Old Business: None
 8. Correspondence: There was no correspondence.
 9. New Business: a) Sunset Grill
 - i. Extensive discussion regarding a Modification Request to allow parking in the green belt. Developed parcel will have 34% greenspace, well over the minimum 10% required, a motion by Ken Meyer seconded by John Allen to recommend approval of Modification Request as presented on LDP with the addition of trees in the greenbelt. Voting in favor were Ken Meyer, John Allen and Diann Smith. Voting against were Chuck Weiss and Sam Kim. **Motion passed due to majority**
 - ii. Review/discuss Sunset Grills Preliminary Land Development plan. Suggested placing small trees west of guide rail in greenbelt; low level or low wattage lighting in parking area. Request PennDot put a small section of guide rail between the two access points.
 - b. Zoning Officer presented the 2018 report to Council/year in review.
10. Public Comments and Questions:
 - a. Sam Kim asked if there were any noise complaints from neighbors of airBnB party houses and does our noise ordinance need tweaked to address potential issues.
 - b. Several members of the Commission want to have a proactive discussion to determine "appropriate density" for areas where multi-family housing is permitted.
11. Adjournment: A motion by Sam Kim to adjourn at 9:00 P.M. was seconded by Ken Meyer. **Motion carried unanimously.**