

## WASHINGTON TOWNSHIP COUNCIL MEETING – APRIL 7, 2020

**CALL TO ORDER** Mayor Patterson called the Washington Township Council Meeting to order on April 7, 2020 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles and Councilman Renick. Councilpersons Laythe and Campbell attended via phone. Also present were Manager Anthony and Community Development Specialist Deborah Anthony. Visitor was Joe Bufalino.

**AGENDA** It was voted on motion by Renick, seconded by Feikles, to approve the Agenda as presented.

**APPROVAL** Motion carried unanimously.

**COUNCIL MINUTES** It was voted on motion by Feikles, seconded by Renick, to approve the Minutes of the semi-monthly Council Meeting of March 17, 2020. Motion carried unanimously. It was voted on motion by Feikles, seconded by Renick, to approve the Minutes of the March 17, 2020 public hearing. Motion carried unanimously.

**TREASURER'S REPORT** The following checks presented for approval: General Fund #18886-18923, Water Fund #6124-6138, Sewer Fund #7967-7981, State Fund #2130, Developer's Fund #1105, and payroll checks #16665-16676, (Water) 10078 and (Sewer)10186. It was voted on motion by Feikles, second by Renick, to approve all the checks as presented. Motion carried unanimously.

**SECRETARY'S REPORT** Manager Anthony presented following report:

As the entire world has been turned upside down from the spread of the Coronavirus/Covid 19, Washington Township has had to make significant changes to its daily operation to compensate for it. The administration office has been closed to the general public and will remain so until we are given the all clear. All essential services have remained in full operation with no problems as of yet. This means that our water and sewer departments have been overseeing the daily operation as usual but refrain from any unnecessary public contact. The Road Department has continued work on truck repairs due to the transfer case being down on the 2013 International. We have responded to emergency needs like flooding and downed trees. Again, employees were working in groups of no more than two and avoiding the public. We are alternating employees every other day and keeping them in groups of two, this includes the office as well. In the coming week we hope to be able to increase hours and get back on schedule with some of the much-needed maintenance we want to get done. We monitor the situation in the County and how it may affect our operation. If the situation shows some improvement, we may ramp up somewhat with our output. Again, this is on a week-by-week basis.

We encourage the use of our outside drop box for payments or the online process. We monitor our calls on a daily basis and for the most part the response from the public has been acceptable. It has been a difficult situation that we are trying hard to deal with and we hope the residents of Washington Township remain safe.

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Willow was absent; Manager Anthony presented the monthly building report.

**SOLICITOR/ ENGINEER'S REPORT** Manager Anthony presented the 2020 Boro sewage costs for Washington Township, as calculated by Engineer Halmi in the amount of \$55,637.00, payable in 6 increments. This a savings in treatment costs from previous years.

### COMMITTEE REPORTS

**PLANNING COMMISSION** Vice-mayor Feikles presented the minutes of the March 17, 2020 meeting.

**ZONING HEARING BOARD** No meeting.

**ERIE COUNTY ASSOCIATION** No meeting.

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**EMA** No Meeting.

### OLD BUSINESS

**DISASTER EMERGENCY RATIFICATION** Manager Anthony presented a copy of the Disaster Emergency Declaration for Council's consideration. **It was voted** on motion by Campbell, seconded by Laythe, to approve the amended declaration as presented. **Motion carried unanimously.**

### NEW BUSINESS

**2020FUEL** The following bids were received for 2020 fuel:

**BIDS** Centerra Co-op Rack price, delivered Diesel: 1.2300 + .03 fuel winter additive Gasoline: .5750  
**It was voted** on motion by Feikles, seconded by Renick, to approve Resolution #5-20, to approve the bid from Centerra Co-op from Burton, Ohio as submitted. **Motion carried unanimously.**

**VISITORS** Joe Bufalino, a Township resident, addressed Council concerning dog waste in his yard. He requested Council purchase dog waste stations to be located near the entrance to Peninsula Park. He also informed Council that hypodermic needles have been seen in Peninsula Park. Manager Anthony will contact the PA State police concerning the needle use in the Township park. Manager Anthony will gather information concerning dog waste issue and report back to Council with options for Council to consider.

**ADJOURNMENT** **It was voted** on motion by Feikles, seconded by Renick, to adjourn the Meeting at 7:31 P.M.  
**Motion carried unanimously.**