

WASHINGTON TOWNSHIP COUNCIL MEETING – APRIL 7, 2015

CALL TO ORDER Mayor Glass called the Washington Township Council Meeting to order on April 7, 2015 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles, Councilmen Pernisek, and Patterson and Councilwoman Campbell. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Willow. Visitors were Steven O'Neill, Ed Abdullah, Abbey Hudson, Sean Kineston, David Orlop, and Lisa Brinker-Cacchione.

AGENDA APPROVAL **It was voted** on motion by Glass, seconded by Campbell, to approve the Agenda with the move up of 12C, conditional use request, after Secretary's Report. **Motion carried unanimously.**

COUNCIL MINUTES **It was voted** on motion by Patterson, seconded by Pernisek, to approve the Minutes of the semi-monthly Council Meeting of March 17, 2015. **Abstaining** was Glass. **Motion carried.**

TREASURER'S REPORT The following checks presented for approval: General Fund #15800-15851 and manual check #15642, Water Fund #5421-5432, Sewer Fund #6884-6902, STATE Fund check #2061, payroll checks #15497-15508 (Water) 10022 and (Sewer) 10047. **It was voted** on motion by Campbell, seconded by Feikles, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony presented following report:

Due to the extreme cold this winter, we have a deep frost line in our roads. This causes the wavy surface conditions and the dips where shallow cross drainage pipes have been installed. All of the roads have been posted with the 10-ton weight limit signs and will be closely monitored to keep heavy traffic off them until they settle down. As of this report, we don't see any major road damage but the frost is far from being out of the roads, so the middle April meeting should provide a better indicator as to the winter destruction.

Upgrades to the computers at both the Sewer and Water Plants have been completed. This was planned in the budget and should keep us up-to-date for at least five years. The software update approved by Council for the utility billing process will take a couple months to complete, but the process has started. We are excited about this new addition and the vast improvements it will bring.

I have contacted a surveyor to begin the actual subdivision of the property for the Edinboro Volunteer Fire Department satellite station and social club. We have learned that the proposed structure and layout will comfortably fit in the area originally proposed. Discussions have taken place with Dr. Wainer, the neighboring property owner, to see if he would be interested in partnering on the advancement of a main line down Washington Drive in order to service his property for development in the future. This property has been subdivided for a number of years. A number of community minded residents have already volunteered their time and services to insure the successful construction of the facility. Once officially subdivided, the process of rezoning and conditional use will have to take place. Each step is being carefully reviewed and the so far the communication with all of the parties involved has been very good.

The Water Department had to replace key elements of the telemetry system in order to accurately monitor the levels in the tank. Winter certainly had its way with numerous parts of the Township's operation in many different forms. Let's hope that don't repeat it in the 2015/16 season.

CORRESPONDENCE Manager Anthony presented the following correspondence: a ICS Training notice, a letter from Erie County Recycling concerning the recycling bins, a request from the DEP to drill two monitor wells on Woodlawn Drive to monitor the DEP Presque Isle Chemical site and the next County siren test notice. Manager Anthony announced the ICS training class has been cancelled.

Concerning the recycling bins, Manager Anthony informed Council that Township employees spend numerous hours cleaning up the site and that takes away from their regular duties. Council directed Manager Anthony to inform Erie County Recycling at his upcoming meeting that another drop of site must be established or Council will no longer provide this site.

Council directed Manager Anthony to contact the DEP and request they address Council at the next meeting to provide more information for their request to the drill two monitor wells on Woodlawn Drive.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions to report but presented the monthly Building Report.

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SOLICITOR'S/ ENGINEER'S REPORT No report.

COMMITTEE REPORTS

PLANNING COMMISSION Mayor Glass presented the Minutes of the March 24, 2015 Meeting.

ZONING HEARING BOARD No Meeting.

ECATO Councilwoman Campbell did not attend but presented the Minutes of the February 26, 2015 Meeting.

ERIE COUNTY PLANNING COMMISSION Councilman Pernisek gave a verbal report of the last meeting.

VERTERAN PARK COMM. Mayor Glass did not attend but presented the Minutes of the March 10, 2015 Meeting.

EMA Councilman Pernisek presented the Minutes of the March 6, 2015 Meeting.

OLD BUSINESS

BOARD/ COMM APPTS. **It was voted** on motion by Campbell, seconded by Glass, to reappoint Janet Kelly to the Zoning Hearing Board for another 3-year term expiring April 1, 2018 and to reappoint Chuck Weiss to the Planning Commission for another 4-year term expiring April 1, 2019. **Motion carried unanimously.** David Karrfalt declined re-appointment to the Zoning Hearing Board, which leaves a vacant seat for a 3-year term expiring April 1, 2018.

ORD. #1-15 PMRS AMEND. **It was voted** on motion by Glass, seconded by Feikles, to approve Ordinance #1-15, PMRS amendments to be up to date with the Pennsylvania Municipal Retirement Law, as presented. **Motion carried unanimously.**

NEW BUSINES

BID OPENINGS Manager Anthony presented the following bids for Council's approval for cold patch, diesel and gasoline for 2015:

700 tons of Cold patch	Suit Kote	\$75.00/ ton FOB, \$78.99 delivered
	Russell Standard	\$77.00/ ton FOB, \$82.00 delivered

It was voted on motion by Campbell, second by Feikles, to award the bid to Suit Kote. **Motion carried unanimously.**

No bids were received for the 6,000 gallons unleaded gas or 15.00 gallons diesel. Manager Anthony will re-advertise the bid and set the bid openings for the May 5, 2015 Council meeting.

NEW HIRES Manager Anthony presented a memo concerning the recent hiring of Keith Birkmire for a permanent position on the Road Crew at a rate of \$18.50 per hour. **It was voted** on motion by Glass, second by Patterson, to approve the Birkmire hiring as presented. **Motion carried unanimously.** Manager Anthony recommended John Walsh for part-time temporary summer help at a rate of \$12 per hour and Clayton Cifelli for a temporary-part time position at a rate of \$11 per hour. **It was voted** on motion by Patterson, second by Feikles, to approve all hiring as presented. **Motion carried unanimously.**

COND. USE REQUEST Edward Abdallah of 11851 Eureka Road, Edinboro, PA, requested a conditional use hearing to the use of his parcel #19-41-7.08 from a bed and breakfast to an outdoor special events use. **It was voted** on motion by Campbell, second by Patterson, to set a conditional use hearing for May 5, 2015 meeting at 7:00 P.M. **Motion carried unanimously.**

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PARKING REGS Manager Anthony presented a memo for Council's review to address the current parking regulations to reduce the amount of parking spaces needed for development and incorporate an area for snow during winter months. **It was voted** on motion by Glass, second by Patterson, to direct the Planning Commission to address this issue. **Motion carried unanimously.**

VISITORS David Orlop addressed Council concerning Conneauttee Road that runs through his farmland. Washington Township has had an on-going issue with damage to the Township road by Mr. Orlop because he runs his farm equipment across the road. Mr. Orlop is concerned of the damage he is causing at this time of the Spring thaw. He proposed that Council consider not improving or paving a portion of the road where he crosses. Manager Anthony informed Mr. Orlop that it is his duty to maintain a safe, passable road for the public and cannot leave one portion without maintenance. The Township is poised to receive a \$100,00 grant from the Dirt & Gravel Roads Program to upgrade this road and are concerned of future damage by Mr. Orlop. Council will visit the site and discuss their options at the next meeting.

ADJOURNMENT **It was voted** on motion by Patterson, seconded by Campbell, to adjourn the Meeting at 7:53 P.M. **Motion carried unanimously.**