

WASHINGTON TOWNSHIP COUNCIL MEETING – APRIL 3, 2012

CALL TO ORDER Mayor Feikles called the Washington Township Council Meeting to order on April 3, 2012 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Glass, Councilmen Pernisek, Patterson and Councilwoman Campbell. Also present were Solicitor Burroughs, Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Carcella. Visitors were Chris Roth, Dan and Bunny Bucho, and James and Mary Anne Strand.

AGENDA It was voted on motion by Campbell, seconded by Glass, to approve the Agenda as presented.
APPROVAL Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Campbell, seconded by Feikles, to approve the Minutes of the March 20, 2012 bi-monthly Council Meeting. Motion carried unanimously. It was voted on motion by Campbell, seconded by Pernisek, to approve the Minutes of the March 20, 2012 Public Hearing. Motion carried unanimously.

TREASURER'S REPORT The following checks presented for approval: General Fund #14003-14048, Water Fund #5030-5038, Sewer Fund #6266-6281, CDBG check #649 and payroll checks #10000064, 10000204, #995967-995977. It was voted on motion by Glass, seconded by Campbell, to approve all the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:

Currently we are taking advantage of the early Spring weather and getting some long overdue ditch cleaning done. We have a number of areas we hope to complete before getting into other projects. The Roadmaster has completed an assessment of the roads and we will be reviewing that list and making recommendation to Council as to where we feel we need to focus our 2012 money budgeted for road maintenance. We are investigating the possibility of changing out the current plow system on the 5500 in favor of a better quality, more durable one than it presently has. With the sale of the tri-axle Mack, a portion of that money can be used to improve that truck's usefulness and the balance of the money can be placed in the Equipment Fund for future purchases. I feel that the CAT loader will most likely be the next candidate for replacement and that will be an expensive swap. We need to contribute to this account for that possibility in 2013 as well as the need to possibly replace a plow truck too. Using the loader for the Zipper program adds to its usefulness, but also adds to the wear and tear of the machine.

The Sewer and Water Department heads have started to focus on the various Township parks due to the early Spring. Where possible, the lawns have been rolled and mowing has started too. We will be purchasing the new mower sometime in April to replace the older John Deere Z-Turn. This type of machine has proven to improve our production time considerably, so it is given that a similar style of machine will be considered for replacement. We have investigated numerous options and brands in an attempt to get a quality machine at a good price with an ample parts support program. Each has been test driven by our staff. With the early Spring, I have concerns about the need for additional help earlier than the second week in May when we typically get our summer help. If the Parks work appears to be getting ahead of us, we may have to hire someone before May, both of last year's helpers have indicated they may return, but conditions may warrant otherwise.

CORRESPONDENCE Manager Anthony presented the following correspondence: a upcoming general meeting notice of the Erie County Association of Boroughs and a PSATS proposed By-law change notice. No action required.

ZONING OFFICER'S REPORT Zoning Officer Carcella had no subdivisions to report, but presented the monthly Building Report.

SOLICITOR'S REPORT Solicitor Burroughs reminded Council of the Hurley hearing scheduled for April 18, 2012 to possibly appoint a sequestrator. If the Hurley appeal moves forward, the hearing will be held in Pittsburgh.

COMMITTEE REPORTS

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PLANNING COMMISSION Vice-Mayor Glass presented the Minutes of the February 28, 2012 Meeting and reported the dissension of the Planning Commission members that Bunny Bucho had not been re-appointed and they would resign if she were not re-appointed to said Commission. Amendments to the Township Code concerning oil and gas drilling were reviewed by the Planning Commission and suggested changes will be brought before Council at a later date.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION Councilwoman Campbell did not attend but presented the Minutes of March 29, 2012 Meeting,

WATER AUTHORITY No Meeting.

ERIE COUNTY PLANNING COMMISSION Councilwoman Campbell did not attend but presented the Minutes of the March 8, 2012 Meeting.

OLD BUSINESS

PLANNING COMM VACANCY It was voted on motion by Campbell, seconded by Feikles, to re-appoint Bunny Bucho to the Planning Commission commencing April 1, 2012 for a 4-year term, expiring April 1, 2016. Voting in favor were Glass, Feikles, and Campbell. Voting opposed were Pernisek and Patterson. Motion carried.

POWER Manager Anthony presented the highest bid received via Municibid for the power washer and trailer. **WASHER BID** The said bid was in the amount of \$2,272.00 from David Untch of Boardman, Ohio. It was voted on motion by Campbell, seconded by Glass, to approve the bid as presented. Motion carried unanimously.

TRI-AXLE Manager Anthony presented the highest bid received via Municibid for the 1996 Mack tri-axle dump **BID** truck. The said bid was in the amount of \$40,657.00 from Jesse Warren of Rowley, MA. It was voted on motion by Campbell, seconded by Glass, to approve the bid as presented. Motion carried unanimously.

RTE 99 SEWER/ WATER EXPANSION UPDATE Manager Anthony updated Council on the last meeting of the proposed General McLane/ Washington Township sewer and water expansion project.

2011 AUDIT Manager Anthony presented the final audit provided by Monahan & Monahan for 2011.

FRY ROAD AGREEMENT Manager Anthony presented the Fry Road Agreement between Washington Township and Franklin Township, outlining the maintenance of shared roads. It was voted on motion by Campbell, seconded by Pernisek, to approve the Agreement as presented. Motion carried unanimously.

NEW BUSINESS

MATERIALS BIDS Manager Anthony presented the following bids for materials:

300 tons of Cold patch	Suit Kote	\$74.00/ ton FOB, \$77.50 delivered
	Russell Standard	\$76.75/ ton FOB, \$80.75 delivered

It was voted on motion by Glass, seconded by Feikles, to award the bid to Suit Kote. Motion carried unanimously.

25,000 gallons MC-70 asphalt	Suit Kote	\$3.54/ gal
	Russell Standard	\$3.545/ gal

It was voted on motion by Glass, seconded by Patterson, to award the bid to Suit Kote. Motion carried unanimously.

6,000 gallons unleaded gas	Harned/ Reed Oil	\$3.3322/ gal	Erie Petroleum	\$3.2725/ gal
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15,000 gallons #2 blended Harned/ Reed Oil \$3.4366/ gal Erie Petroleum \$3.4375/ gal
diesel/ additives

Manager Anthony informed Council that an average of gas/ diesel usage should be considered in awarding the fuel bid, as the Township uses more diesel yearly than gasoline.

It was voted on motion by Campbell, seconded by Glass, to award the bid from Harned/ Reed Oil.
Motion carried unanimously.

CDBG MONITORING UPDATE Manager Anthony presented a letter from Ernie Scutella, the DCED representative, concerning his monitoring of the Township's CDBG Program and his findings. Several concerns needed to be addressed by the CDBG staff: Several minor administrative concerns were found and corrected immediately; the Environmental Review required for the FFY 2005 Kline Road Sewer Plant Upgrade Project should have been completed via our consultants, Graney & Associates. Since the consulting firm is no longer in business, it is impossible to determine why they did not complete this task. The Township must wait for a determination from the Grants Manager in Harrisburg to determine if we need to have an Environmental Review conducted at this time.

RES. #7-12 RECORDS DISPOSITION Manager Anthony presented a records disposition list for Council's review. **It was voted** on motion Campbell, seconded by Patterson, to approve Resolution #7-12, disposition of Township obsolete records, as presented. **Motion carried unanimously.**

FEE SCHEDULE REVIEW Vice-Mayor Glass informed Council he is still reviewing said the 2012 fee schedule and will bring back his suggestions at the next Council Meeting.

VISITORS Bunny Bucho thanked Council for her re-appointment to the Planning Commission. Mayor Feikles clarified his vote from the last Council Meeting concerning the Bucho re-appointment, stating he wanted to give other residents the opportunity to submit a formal letter for said position, and none had.

ADJOURNMENT **It was voted** on motion by Glass, seconded by Feikles, to adjourn the Meeting at 7:47 P.M. **Motion carried unanimously.**