

WASHINGTON TOWNSHIP COUNCIL MEETING – APRIL 1, 2008

CALL TO ORDER Mayor Foulkrod called the Washington Township Council Meeting to order on April 1, 2008 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Councilmen Glass and Patterson, and Councilperson Campbell. Vice-Mayor Stefano was absent. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Carcella. Visitors were Meghan Greg Luan, Marge Gigliotti, Mike Dudenhoefer, Earl Koon, and Shad Kalicky.

AGENDA It was voted on motion by Campbell, seconded by Glass, to approve the Agenda as presented, **APPROVAL** with the move-up of 11A, Auditors Report, after the Secretary's Report, and the addition of 10A3, Joseph resignation. Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Glass, seconded by Campbell, to approve the Minutes of the semi-monthly Council Meeting of March 18, 2008, upon the correction of a date change. Motion carried unanimously. It was voted on motion by Campbell, seconded by Glass, to approve the Minutes of the March 18, 2008 Public Hearing. Motion carried unanimously

TREASURER'S REPORT The following checks presented for approval: General Fund #10902-109010954 and manual check #10846, Water Fund #3847-3859, Sewer Fund #4525-4540, payroll checks#10000014, 10000069-10000070, #995194-995205, and Developer's checks #315-319. It was voted on motion by Campbell, seconded by Patterson, to approve all the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:

due to the uncertainty of the lingering winter weather, we were forced to purchase additional supplies of salt and anti-skid. These will be carried on to the next season, but it has subtracted from our current budget. It is our hopes that spring clean up and repairs can commence soon. The power broom is ready to go into operation but will require a new set of tires, which have been ordered.

I have several ideas for improvements to our entire operation that I would like Council to consider:

First: Make sewer bills monthly rather than bi-monthly starting in 2009. This would less the burden of a larger bill every other month and increase our cash flow as well. The new billing software that Council has already approved, will allow for minimal time on our part to implement that. With Water billing already sent out monthly, it will not add much to the postage cost at all. In fact, it would reduce it a small amount for the Water billing.

Second: The hiring of permanent part-time employee. Each year we are faced with a period of time in the spring and fall where an additional employee is needed for park maintenance. In addition, we have hired a part-time plow driver for the last few years for the winter maintenance as well. This is a problem due to the fact that a new driver must be trained each time. The majority of our complaints stem from the Lakeside area (our densest population) and this is where a new driver must start out, due the need for CDL license on the other trucks. If we had an experienced person, it would improve our service to the residents.

Third: Purchase a trailer to transport the backhoe. In an effort to reduce fuel consumption, I met with the department heads and this was viewed as an excellent way to reduce fuel use and wear/tear on the equipment. With 73 miles of road, the backhoe spends a lot of time unnecessarily traveling on roads and wearing out tires. We can investigate the various options available for a used or reconditioned unit that would suit our needs. We would also need a hitch installed.

Fourth: I feel that the Personnel Code needs to be reviewed for cost saving measures. The current program is too generous to continue under the economic conditions that we are faced with.

I seek Council's comments and direction on these recommendations.

Council discussed the proposed monthly sewer billing, but no action taken. Council will discuss the issue at a Workshop.

Council discussed the hiring of a permanent, part-time laborer. A motion was made by Patterson to leave the issue of hiring to the Manager's discretion. Motion died due to a lack of a second. Council directed Manager Anthony to investigate the possibility of said employee, at their own expense, to be eligible for health care benefits from the Township's health care provider.

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Council discussed the proposed purchase of an equipment trailer to transport the Township's heavy

equipment. Council directed Manager Anthony to research costs and report back at the next meeting. Mayor Foulkrod appointed Patterson and Glass to a Personnel Policy Review Committee for updating the current policy.

CORRESPONDENCE Manager Anthony presented the following correspondence: a letter from a resident concerning the condition of Leacock Road. Manager Anthony presented his proposed response for Council's review. A discussion ensued concerning response to correspondence. Council agreed that correspondence should be handled by the Manager at his discretion.

ZONING OFFICER'S REPORT Zoning Officer Carcella presented, the Travaglini preliminary land development plan#2-08, the Draketown Church preliminary subdivision#5-08,the Gigliotti subdivision #6-08, the monthly Building Permit Report, and updated Council on proposed House Bill #1474, regulating group homes and day cares.

It was voted on motion by Campbell, second by Glass, to approve the Travaglini land development plan as presented. **Motion carried unanimously. It was voted** on motion by Glass, second by Campbell, to approve the Draketown Church subdivision as presented. **Motion carried unanimously. It was voted** on motion by Glass, second by Patterson, to approve the Gigliotti subdivision as presented. **Motion carried unanimously.**

SOLICITOR'S REPORT No report.

COMMITTEE REPORTS

PLANNING COMMISSION Councilman Glass presented the Minutes of the March 25, 2008 Meeting, the resignation of William Joseph, and notification of the next Planning Commission Meeting date change to April 29, 2008. **It was voted** on motion by Glass, second by Campbell, to accept the resignation of William Joseph from the Planning Commission as presented. **Motion carried unanimously. It was voted** on motion by Glass, second by Campbell, to appoint Gary Grant to the Planning Commission to serve the remainder of William Joseph's 4-year term that expires April 1, 2009. **Motion carried unanimously.**

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION No report.

EDINBORO VFD No report.

WATER AUTHORITY No Meeting.

ERIE COUNTY PLANNING COMMISSION No report.

EDINBORO LIAISON No report.

WATERSHED ASSOCIATION No report.

VETS PARK No meeting.

OLD BUSINESS

AUDIT UPDATE Natalie Heberlein of Felix and Gloeckner, presented for Council the 2007 Audit.

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MATERIALS BIDS Manager Anthony opened the following bids for materials:

Diesel/ Gasoline:	Diesel	Gasoline
Erie Pet.	3.4495	2.7900
Reed Oil	3.3917	2.7736
Urraro Oil	3.45	2.88

It was voted on motion by Glass, second by Campbell, to award the fuel bid to Reed Oil. **Motion carried unanimously.**

Cold patch (1,000 tons):	FOB	Delivered	
	Russell Std.	54.25	56.60
	Suit Kote	54.00	55.70

It was voted on motion by Patterson, second by Glass, to award the cold patch bid to Suit Kote. **Motion carried unanimously.**

Emulsion (MC-70, 25,000 gal.):		
	Russell Std.	2.508
	Suit Kote	2.603

It was voted on motion by Campbell, second by Glass, to award the MC-70 bid to Russell Standard. **Motion carried unanimously.**

Brine (50,000 gal.):			
	Seneca Mineral	.19	(only bidder)

It was voted on motion by Campbell, second by Glass, to award the brine bid to Seneca Mineral. **Motion carried unanimously.**

WATER TK BID Manager Anthony opened one bid for the new Water department 2008 pickup and service body:

	w/o trade	w/ trade
Skinner Equipment	33,639.88	22,500.00

Manager Anthony requested time to review and make recommendation to Council at the next meeting.

NEW BUSINES

CENTRALIZED DISPATCH Manager Anthony presented a copy of the proposed County's Central Dispatch system discussion of the operation. Mayor Foulkrod will discuss the issue with the Edinboro Volunteer Fire Department for their input.

6N CORRIDOR MEETING Manager Anthony presented a notice of the upcoming Route 6N Corridor Study Meeting scheduled for April 8, 2008 at 4:00 to 6:00PM at the Edinboro Borough Building.

VISITORS Mike Dudenhoefer asked Manager Anthony about pending grants the township has applied for to offset the costs of the Edinboro Sewer Plant upgrades.

ADJOURNMENT **It was voted** on motion by Campbell, seconded by Glass, to adjourn the Meeting at 8:19 P.M. **Motion carried unanimously.**