

WASHINGTON TOWNSHIP COUNCIL MEETING – MARCH 7, 2017

CALL TO ORDER Mayor Glass called the Washington Township Council Meeting to order on March 7, 2017 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412.

Those present were Vice-Mayor Feikles, Councilmen Pernisek and Patterson. Councilwoman Campbell was absent. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Officer Willow. Visitors were Robin Green, Jeff Craft, David Wallace, Michael and Jess Braun, Ed Abdallah, Kathy Pernisek and Abbey Hudson.

AGENDA APPROVAL **It was voted** on motion by Feikles, seconded by Campbell, to approve the Agenda as presented. **Motion carried unanimously.**

COUNCIL MINUTES **It was voted** on motion by Glass, seconded by Patterson, to approve the Minutes of the semi-monthly Council Meeting of February 21, 2017. **Motion carried unanimously.**

TREASURER'S REPORT The following checks presented for approval: General Fund #17032-17074, Water Fund #5711-5722, Sewer Fund #7299-7315, State check #2088, and payroll checks #15944-15953, 10045 (Water) and (Sewer)10111. **It was voted** on motion by Campbell, second by Feikles, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony presented following report:

The repairs to the JCB roller have been challenging. Multiple conversations with the vendor has revealed some misunderstanding as to what parts were needed and their proper installation. We are now awaiting the arrival of the last requested replacement parts and hopeful that this will be the last items needed. We are disappointed this machine didn't last longer as it has low hours and is regularly maintained. We are now making plans for the springtime road maintenance programs and to prepare for ditching and road repairs.

We will be obtaining new bids to be opened in April for our yearly fuel purchases and cold patch materials. We are pleased to note that potholes were at an all-time low this year for us. The time and materials needed so far this spring has been minimal at best. For this reason and the fact that we have purchased a small paver, we will not be requesting anywhere near the quantities that we have in the past. A change in our procedures will allow for more hot-mix applications that will last far longer.

Our yearly errors and omissions insurance has asked that we periodically review our employee handbook and policies. Council has remarked on several occasions that portions of the policies perhaps need changed. I will be supplying Council with a copy of the current policy and will include suggested changes for consideration. Once Council has made its comments, I can then forward to our solicitor for legal review prior to any possible adoption. It has been a number of years since that last review and changes are necessary to clarify items and reduce abuse of other areas.

The Water Department has no major concerns at this time, while the Sewer Department is battling a bad pump and malfunctioning electrical panel at the I-79 rest stop lift station. The pump is being rebuilt at a cost of approximately \$2,600. Review of the electrical panel continues as we speak.

It was voted on motion by Glass, seconded by Feikles, to approve reviewing of the Employee Handbook as presented. **Motion carried unanimously.**

CORRESPONDENCE Manager Anthony the following correspondence: A PLCB transfer notice for Joe Beer, Erie County Health Department small flow treatment system compliance, Engineer Halmi's donation to the Fire Department's Social Club, and an invitation to Edinboro University's presidential inauguration. Council instructed Manager Anthony to research the liquor license transfer and report back to Council.

ZONING OFFICER'S REPORT Zoning Officer Willow presented the Petti replot, the Wetsell minor subdivision and the monthly Building Report for Council's review. **It was voted** on motion by Glass, seconded by Feikles, to approve the Petti replot as presented. **Motion carried unanimously.** **It was voted** on motion by Glass, seconded by Feikles, to approve the Wetsell subdivision as presented. **Motion carried unanimously.**

SOLICITOR'S/ ENGINEER'S REPORT None.

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COMMITTEE REPORTS

PLANNING COMM Councilman Glass presented the Minutes of the February 21, 2107 Meeting.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION Councilwoman Campbell was absent; Manager Anthony presented the Minutes of the January 26, 2017 Meeting.

ERIE COUNTY PLANNING COMMISSION No meeting.

VERTERAN PARK COMM. No Meeting.

EMA Councilman Pernisek presented the Minutes of the February 3, 2017 Meeting.

OLD BUSINESS

2016 ANNUAL AUDIT & FINANCIAL REPORT Manager Anthony presented a 2016 annual Audit & Financial Report for Council's review. No action required.

NEW BUSINESS None.

VISITORS Ed Abdallah addressed Council again for clarification on 'live bands' and asked for a timeframe as to when Council will conduct a public hearing and consider possible amended noise performance levels to the Township Code.

ADJOURNMENT It was voted on motion by Feikles, seconded by Patterson, to adjourn the Meeting at 7:35 P.M. Motion carried unanimously.