

WASHINGTON TOWNSHIP COUNCIL MEETING – MARCH 17, 2015

CALL TO ORDER Mayor Glass called the Washington Township Council Meeting to order on February 17, 2015 at 4:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Councilmen Pernisek and Patterson. Vice-Mayor Feikles and Councilwoman Campbell were absent. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Norman Willow. Visitors were Bill Heald, Steve O'Neill, Jessica Strand, and John Hromyak.

AGENDA APPROVAL It was voted on motion by Patterson, second by Pernisek, to approve the agenda with 12A, personnel moved to Executive Session. **Motion carried unanimously.**

COUNCIL MINUTES It was voted on motion by Patterson, second by Pernisek, to approve the Minutes of the March 3, 2015 Council Meeting. **Motion carried unanimously. It was voted** on motion by Patterson, second by Pernisek, to approve the Minutes of the March 3, 2015 Public Hearing. **Motion carried unanimously.**

TREASURER'S REPORT The following checks presented for approval: General Fund #15797-15799 and manual check #1564, Sewer Fund #6882-6883, and payroll #15491-15496 and (Sewer) 10046. It was voted on motion by Patterson, second by Pernisek, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony gave the following verbal report: Repairs to the plow trucks are Completed but were costly. Truck repairs that cannot be done in house are now done by Roberts Trucking in Harborcreek. The Road Crew will use the Township's loader to move snow from the Fire Department's parking lot to the Field House at Edinboro University.

CORRESPONDENCE None.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions to report but presented the monthly Enforcement Report.

ENGINEER'S REPORT None.

COMMITTEE REPORTS

SEWER & WATER AUTH. No meeting; Manager Anthony presented the monthly Flow Report.

EDINBORO LIASISON Councilman Feikles was absent; no report.

FIRE DEPT. No meeting.

WATERSHED ASSOC. Councilwoman Campbell was absent; no report.

OLD BUSINESS

RTE 99 SEWER PROJECT AGREE. AMEND. The completion of the sewer installation was delayed due to weather conditions and the General McLane School District has not been able to connect as anticipated. Manager Anthony presented an amendment to the Route 99 Sewer Project Agreement amending the re-payment schedule with the first payment due July 1, 2015, and an interest only payment due April 1, 2015. It was voted on motion by Glass, second by Patterson, to approve the amendments presented. **Motion carried unanimously.**

NEW BUSINESS

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EXECUTIVE SESSION Council entered in to Executive Session at 4:25 P.M. and re-convened regular session at 4:40 P.M.
PERSONNEL CHANGE Manager Anthony presented a memo concerning the recent resignation of Kevin Taylor, the Wastewater Operator. Manager Anthony recommends Road Crew employee Ernie Robinson be moved to the Wastewater Department under the supervision of Norman Willow, who has a Wastewater Operator's License and Mr. Robinson's annual salary of \$42,000 per year. Manager Anthony also recommended Norman Willow to operate the Kline Road Plant for an additional \$500 per month as this plant requires an operator's license. **It was voted** on motion by Glass, seconded by Patterson, to approve the personnel changes as recommended by Manager Anthony. **Motion carried unanimously.**

BILLING SOFTWARE Manager Anthony presented a quote from Muni-Link for billing software. The Township's current billing software is obsolete and is no longer supported by the software company. **It was voted** on motion by Glass, second by Patterson, to approve the software purchase as presented, for a savings amount of \$200 per month over the current billing costs. **Motion carried unanimously.**

VISITORS Bill Heald, the EMA for Washington township, addressed Council for his quarterly report. John Hromyak asked Council if it is possible to install a four-way stop sign at Culbertson and Forrest Drives. Mayor Glass informed Mr. Hromyak it would take an ordinance change for the stop sign installation. EMA Heald suggested "Cross traffic does not stop" signs for the intersection. Manager Anthony will investigate the sign requirements.

ADJOURNMENT **It was voted** on motion by Patterson, seconded by Pernisek, to adjourn at 4:41 P.M. **Motion carried unanimously.**