

## WASHINGTON TOWNSHIP COUNCIL MEETING – DECEMBER 1, 2015

**CALL TO ORDER** Mayor Glass called the Washington Township Council Meeting to order on December 1, 2015 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Feikles, Councilmen Pernisek, and Patterson and Councilwoman Campbell. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Willow. Visitors were Steven O'Neill, Kathy Pernisek, Abbey Hudson, Steve Kopac, and Palma Leone.

**AGENDA** It was voted on motion by Glass, seconded by Campbell, to approve the Agenda with 11C, **APPROVAL** Executive Session, moved to the end of the meeting. **Motion carried unanimously.**

**COUNCIL MINUTES** It was voted on motion by Glass, second by Campbell, to approve the Minutes of the semi-monthly Council Meeting of November 17, 2015, as presented. **Voting in favor** was Glass, Campbell, Patterson, and Pernisek. **Abstaining** was Feikles, as he was not in attendance of this meeting. **Motion carried.** It was voted on motion by Glass, second by Campbell, to approve the Minutes of the November 17, 2015 public hearing. **Voting in favor** was Glass, Campbell, Patterson, and Pernisek. **Abstaining** was Feikles, as he was not in attendance of this meeting. **Motion carried.**

**TREASURER'S REPORT** The following checks presented for approval: General Fund #16249-16295, Water Fund #5520-5530, Sewer Fund #7022-7034 and manual check #6729, State Fund check #2069, and payroll checks #15654-15664, (Water) 10030 and (Sewer) 10071-10072. **It was voted** on motion by Pernisek, second by Feikles, to approve all the checks as presented. **Motion carried unanimously.**

**SECRETARY'S REPORT** Manager Anthony presented following report:

We continue to do roadside mowing with the boom mower and tractor. As you know this keeps denser vegetation and growth back from the roadways. This machine can cut larger diameter growth. We do this in the late season due to the manner in which the mower cuts the brush. The remnants are not as objectionable to residents in the fall as it is when leaves are on the trees. Crews will be manually cutting brush throughout the winter. This will include the removal of smaller trees and overhanging areas as needed. We did make a short snowplowing run in late November, which gave the crew a nice refresher in procedure and allowed newcomers to gain experience without the pressure of a major snowfall. As reported earlier, all the antiskid has been stockpiled for the winter season and salt has been stored for minimal application as needed. The cost of salt continues to rise and we must limit the amounts we use due to that cost and environmental effects. The new plow/work truck that is to replace the GMC 5500 we just sold at auction is due in any day. We are not happy with the extended time it took to obtain this vehicle. The Sewer Department is finalizing the installation of electric service to the small building we got for GMSD. This building now covers the main pump controls and will alleviate the problems in the past we experienced with extreme high and low temperatures that shut the pumps down in the past. All the shut offs for the RT 99 E-One installations were set to ground level to avoid damage from plows and yard maintenance. The Water Department has installed security cameras at the main plant to monitor panel warning lights and the front gate. This allows the operator to review real time the warning panels in order to determine appropriate course of action in an emergency without a delay by having to visit the plant to make a decision. This will lessen the call outs for minor anomalies and brief interruptions of service.

A discussion ensued concerning responsibilities of right-of-ways and its definition in the Township Code.

**It was voted** on motion by Patterson, second by Glass, to have Zoning Officer Willow research the Code and determine if it needs more clarification of responsibilities. **Motion carried unanimously.**

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Willow had no subdivisions but presented the monthly Building Report, O'Reilly's subdivision, site development plan, and Developer's Agreement. **It was voted** on motion by Feikles, second by Campbell, to approve the O'Reilly's subdivision as presented. **Motion carried unanimously.** **It was voted** on motion by Glass, second by Feikles, to approve the O'Reilly's site development plan of lot 1A and 1B as presented. **Motion carried unanimously.** **It was voted** on motion by Glass, second by Feikles, to approve the O'Reilly's Developer's Agreement as presented.

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### Motion carried unanimously.

**SOLICITOR'S/ ENGINEER'S REPORT** None.

### COMMITTEE REPORTS

**PLANNING COMMISSION** Mayor Glass presented the Minutes of the November 24, 2015 Meeting.

**ZONING HEARING BOARD** No Meeting.

**ECATO** Councilperson Campbell gave a verbal report of the last meeting.

**ERIE COUNTY PLANNING COMMISSION** Meeting was postponed until the State's budget crisis is resolved.

**VETERAN PARK COMM.** Mayor Glass presented the Minutes of September 8, 2015 Meeting.

**EMA** Councilman Pernisek presented the Minutes of the November 6, 2015 Meeting.

### OLD BUSINESS

**EXECUTIVE SESSION** Council convened in Executive Session at 7:42 P.M. to discuss possible litigation concerning the Brace floodplain issue. Council re-convened in regular session at 7:53 P.M. to discuss possible litigation of the Woods Drive floodplain issue.

**BARON E-ONE SYSTEM** Manager Anthony updated Council on the installation of an E-One sewer grinder pump system to be located in the right-of-way near the Baron property for more efficient sewer service on Grandview Avenue. The Baron property is the only home serviced by the current lift station and a new E-One system will allow for the current lift station to be abandoned.

**COND. USE #3-15 DECISION** Manager Anthony presented a signature page for Conditional Use #3-15, Abdallah outdoor events, listing the conditions as set by Council. **It was voted** on motion by Glass, second by Campbell, to approve the conditions set forth for Conditional Use request #3-15, Abdallah out special events. **Motion carried unanimously.**

### NEW BUSINESS

**EMPLOYEES' XMAS GIFT CARDS** Manager Anthony presented the option of purchasing \$100 Christmas gift cards for the employees. **It was voted** on motion by Campbell, second by Patterson, to approve the gift cards for each employee as presented. **Motion carried unanimously.**

**CDBG MONITORING** Manager Anthony presented a letter from DCED concerning the recent monitoring of the CDBG Program's financial compliance. DCED requested written controls be composed and on file for the financial transactions of the CDBG Program. Washington Township no longer participates in said program and Manager Anthony advised Council that the recommended changes requested after said monitoring is now a moot point, and has notified DCED of the Township's decision to not initiate written financial controls.

**COND. USE #4-15 LEONE BANQUET HALL** Manager Anthony presented a conditional use request #4-15, for Leone Plaza located at 11181 Edinboro Road, Edinboro, PA 16412, for a banquet hall in the B-1 zoning district. **It was voted** on motion by Glass, second by Pernisek, to set the conditional use hearing for January 4, 2016 at 7:30 P.M. **Motion carried unanimously.**

**VISITORS** None.

**ADJOURNMENT** **It was voted** on motion by Feikles, seconded by Glass, to adjourn the Meeting at 7:55 P.M.

**Motion carried unanimously.**