

## WASHINGTON TOWNSHIP COUNCIL MEETING – NOVEMBER 18, 2008

**CALL TO ORDER** Mayor Foulkrod called the Washington Township Council Meeting to order on November 18, 2008 at 4:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Stefano, Councilmen Patterson and Glass and Councilperson Campbell. Also present were Manager David Anthony, Zoning Officer Terry Carcella, and Community Development Specialist Deborah Anthony. Visitor was Amber Wellington and George Allwes.

**AGENDA** It was voted on motion by Stefano, second by Glass, to approve the Agenda as presented. **Motion APPROVAL carried unanimously.**

**COUNCIL MINUTES** It was voted on motion by Stefano, second by Campbell, to approve the Minutes of the November 5, 2008 Meeting. **Motion carried unanimously.**

**TREASURER'S REPORT** The following checks presented for approval: General Fund checks #11390-11392 and manual check 11259, Water Fund check #3986 and ADP Payroll checks #995,309-995,312 and 10,000,099-10,000,100. It was voted on motion by Stefano, second by Glass, to approve all Fund checks as presented. **Motion carried unanimously.** Manager Anthony informed Council all monies have been moved to the checking and savings accounts in lieu of Sewer Authority loan, as previously approved by Council. Checks in the amount of \$351,394.06 from the General Fund and \$134,605.94 from the Sewer Account were remitted to the Sewer Authority.

**SECRETARY'S REPORT** Manager Anthony gave a verbal report on lawn damage at the Peninsula and Wainer Parks, future ideas for CDBG projects, and an applicant for the Emergency Management position. It was voted on motion by Stefano, second by Campbell, to appoint William Kutz to the position of Emergency Management Coordinator for Washington Township. Council has added funds in the proposed 2009 Budget for this position. **Motion carried unanimously.**

**CORRESPONDENCE** Manager Anthony presented the following correspondence: a letter from Kristen Ramey concerning hunting at Peninsula Park and a letter from PennDot notifying Council the Route 6N/ Washington Towne Blvd. intersection is not compliant with the Americans with Disabilities Act.

It was voted on motion by Glass, second by Campbell to purchase caution signs signifying hunting in The are of Peninsula Park. **Motion carried unanimously.** It was voted on motion by Stefano, second by Campbell, to direct Engineer Halmi review the Route 6N intersection and report back with the costs to become compliant. **Motion carried unanimously.**

**ZONING OFFICER'S REPORT** Zoning Officer Carcella presented the Draketown Church re-plot #5-08 and the Enforcement Report. It was voted on motion by Stefano, second by Glass, to approve the Draketown re-plot, #5-08, as presented. **Motion carried unanimously.**

**ENGINEER'S REPORT** Engineer Halmi reported on the Conneauttee Bridge progress status and informed Council the options for the design alternatives will be forthcoming at the next meeting for Council's review. A discussion ensued concerning Council's options and the status of the Perry Lane Bridge with construction commencing in 2008.

### COMMITTEE REPORTS

**SEWER AUTHORITY** Councilperson Campbell presented the Minutes of the October 9, 2008 Meeting and the monthly Flow Report.

**EDINBORO LIASION** Councilperson Campbell gave a verbal report of the October 13, 2008 Meeting.

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### OLD BUSINESS

**ORD. #6-08 LEASE** It was voted on motion by Stefano, second by Campbell, to approve Ordinance #6-08,

**BACK AGREE.** amending the Leaseback Agreement of 1999 with the Sewer Authority. **Motion carried unanimously.**

**2009 BUDGET** **It was voted** on motion by Patterson, second by Glass, to advertise for public comment the proposed 2009 Budget. **Motion carried unanimously.** Manager Anthony informed Council of the rising health care costs for the employees.

**2009 LIQUID FUELS REPORT** Manager Anthony presented the Township's Liquid Fuels Tax Fund Report for Council's review. No action was required.

**SEWER AUTH. PROMIS. NOTE** **It was voted** on motion by Stefano, second by Campbell, to approve the Promissory Note with the Township Sewer Authority not to exceed \$486,542.00. **Motion carried unanimously.**

**GUARANTY AGREE. ADDENDUM** **It was voted** on motion by Stefano, second by Campbell, to approve the Guaranty Addendum to the Sewer Authority's Penn Vest loan. **Motion carried unanimously.**

#### **NEW BUSINESS**

**QUICKBOOKS QUOTE** Manager Anthony presented two quotes for updating to Quickbooks software: a quote from Foulkrod and Associates in the amount of \$2,819.95 and a quote from Felix and Gloekler in the amount of \$400 for software, \$300 to \$500 for set-up, \$300-\$500 for vendor information additions, and \$65 per hour for support.. **It was voted** on motion by Stefano, second by Patterson, to approve the quote from Foulkrod and Associates as presented. **Voting in favor** were Patterson, Glass, Campbell, and Stefano. **Abstaining** was Foulkrod, who made no comment during the discussion. **Motion carried.**

**RES. #19-08 PENNDOT ELEC. FILING** **It was voted** on motion by Stefano, seconded by Campbell, to authorize the Mayor Foulkrod and Manager Anthony to execute all documents as necessary via Penn Dot's website. **Motion carried unanimously.**

**VISITORS** None.

**ADJOURNMENT** **It was voted** on motion by Stefano, seconded by Campbell, to adjourn the Meeting at 4:55 P.M. **Motion carried unanimously.**