

## WASHINGTON TOWNSHIP COUNCIL MEETING – OCTOBER 2, 2018

**CALL TO ORDER** Mayor Feikles called the Washington Township Council Meeting to order on October 2, 2018 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Vice-Mayor Campbell, Councilmen Pernisek, Glass and Patterson. Also present were Manager Anthony, Community Development Specialist Deborah Anthony, and Zoning Officer Willow. Visitors were Maryann Mook and Kathy Pernisek.

**AGENDA** It was voted on motion by Campbell, seconded by Glass, to approve the agenda as presented.  
**APPROVAL** Motion carried unanimously.

**COUNCIL MINUTES** It was voted on motion by Glass, seconded by Campbell, to approve the Minutes of the September 18, 2018 monthly Council Meeting. Motion carried unanimously.

**TREASURER'S REPORT** The following checks presented for approval: General Fund #18006-18043, Water Fund #5922-5934, Sewer Fund #7632-7656 and manual checks #7541-7543 and #7630, State Fund #2115-2116, Developer's Fund #1093, and payroll checks #16312-16323, (Water) 10065 and (Sewer)10149. It was voted on motion by Campbell, seconded by Glass, to approve all checks as presented. Motion carried unanimously.

**SECRETARY'S REPORT** Manager Anthony presented following report:

The Road Department is winding down quickly on the 2019 list of projects. We have a few small jobs remaining. Washington Drive had the asphalt ground up with our Zipper and a new layer of pavement applied. We intentionally waited until all of the heavy equipment associated with the construction of Engine House 39 was completed. Utilizing Franklin Township's grader and compactor we were able to complete this early in the morning allowing for minimal disturbance to the Social Club's venue. It was allowed to sit for a week to gain additional compaction from the significant daily traffic this road now sees. We continue to perform roadside mowing and will do so for the remainder of the season. The new tractor/mower is performing well and should improve our efforts to keep the ROW's as open as possible. We still have one employee off on Workmen's Compensation. He has kept in good contact and we anxiously await his return to service.

We will begin the arduous process of preparing the fleet and related equipment for the upcoming winter season. We haul antiskid in when time allows and should be well stocked this season.

The Sewer Fund received another significant payment of back fees. A check for over \$20,600 was obtained due to a foreclosure. We would like to apply approximately \$11,000 of that towards long overdue improvements to two lift stations. We have major deterioration to aged metal work within these stations and not only does it cause problems for normal operations, but provides for a significant safety risks to employees too. Our system was constructed in the very early 70's and none of our lift stations have received an upgrade internally. This is long overdue and has been put aside due to budgetary restraints for many years. We ask that given this much needed windfall that a portion is used to make these upgrades as soon as possible. It involves replacement of aged iron piping with galvanized material and improvements to rails for pump work. We seek Council's approval to proceed.

The Water Department reports no major concerns at this time.

Manager Anthony informed Council of the recent receipt of a payment from a sheriff sale of a Raup property for sewer fees of approximately \$20,600.00. Anthony requested the sewer fees be used for 2 lift station retro-fitting pipe upgrades costing approximately \$11,000.00. It was voted on motion by Glass, seconded by Campbell, to approve the request as presented. Motion carried unanimously.

**CORRESPONDENCE** None.

**ZONING OFFICER'S REPORT** Zoning Officer Willow had no subdivisions to report but presented the monthly Building Report.

**SOLICITOR'S/ ENGINEER'S REPORT** None.

**COMMITTEE REPORTS**

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**PLANNING COMMISSION** Councilman Glass presented the minutes of the September 18, 2018 meeting.

**ZONING HEARING BOARD** No meeting.

**ERIE COUNTY ASSOCIATION** Vice-Mayor Campbell presented the Minutes of the July 27, 2018 Meeting and the upcoming ECATO County Convention registration form.

**EMA** Councilman Pernisek presented the Minutes of the September 7, 2018 Meeting.

**OLD BUSINESS** None.

### **NEW BUSINESS**

**FUTURE AUDIT** Manager Anthony presented a quote from Monahan & Monahan for future audits at a cost of \$6,200.00 per year. **It was voted** on motion by Feikles, seconded by Campbell, to approve the quote as presented. **Motion carried unanimously.**

**2019 PRELIM.** Manager Anthony presented a preliminary report for the 2019 Budget for Council's review.

**BUDGET REPORT** Manager Anthony is seeking information from Council concerning his future contract.

**VISITORS** None.

**ADJOURNMENT** **It was voted** on motion by Campbell, seconded by Glass, to adjourn the Meeting at 7:30 P.M. **Motion carried unanimously.**