

WASHINGTON TOWNSHIP COUNCIL MEETING – OCTOBER 1, 2013

CALL TO ORDER Mayor Patterson called the Washington Township Council Meeting to order on October 1, 2013 at 7:00 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412. Those present were Councilmen Pernisek, Glass, and Councilwoman Campbell. Vice-Mayor Feikles was absent. Also present were Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Willow. Visitors were Bunny Bucho, Theresa Dufalla, Mike Dudenhoefer, Carrie Crow, Ben Crow, Mary Anne Strand, D. Catanzarite, and Colin Wylie.

AGENDA It was voted on motion by Campbell, second by Pernisek, to approve the Agenda with the addition of **APPROVAL** 11 B, Ordinance #2-13. Motion carried unanimously.

COUNCIL MINUTES It was voted on motion by Glass, second by Campbell, to approve the Minutes of the semi-monthly Council Meeting of September 17, 2013. Motion carried unanimously.

TREASURER'S REPORT The following checks presented for approval: General Fund 14883-1492, Water Fund #5218-5227, Sewer Fund #6581-6595, Developer's check #1046, State checks #2041-2043, and payroll checks #15157-15189 and #10011(Sewer). It was voted on motion by Campbell, second by Pernisek, to approve the checks as presented. Motion carried unanimously.

SECRETARY'S REPORT Manager Anthony presented following report:

Due to the time limitations that the poor Summer weather has afforded contractors, Showman Excavating was unable to schedule time to complete the pipe installation and erosion control on Lewis Road this year. We are hoping that 2014 is better suited to our needs when the summer weather arrives and that the contractor will be able to provide the much needed equipment and expertise to complete the project in a timely manner. The permit does allow for additional time to complete so we will hopefully get it done in 2014. The pipe extension has been purchased with this year's budget.

The Road Crew will be focusing their attention on brush cutting and trimming back berms with the boom mower this fall. A large amount of pipe was installed this summer and will help us to get back on track with the constant problem. The goal is to someday have all of the Township's sluice pipe made of plastic which greatly improves their longevity.

The Sewer and Water Departments are to be congratulated for the extra effort that was made to facilitate to work with the contractors who are doing the turning lane addition for PennDot on Rte. 6N near Washington Towne Blvd. They were required to be available on a moment's notice and work with the contractors to solve some serious elevation problems that could have slowed the project considerably. The majority of the work that affects the public infrastructure has been completed.

Weather permitting, the Water Department will be performing the yearly water storage tank cleaning project sometime soon. This must be coordinated with any possible breaks in the line by the Rte. 6N project, thus maintaining a good reserve in case of fire and allowing for quick recovery in the event a break did occur.

CORRESPONDENCE None.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions but presented the monthly Building Report.

SOLICITOR'S REPORT No report, Solicitor Burroughs was not in attendance.

ENGINEER'S REPORT No report.

COMMITTEE REPORTS

PLANNING COMMISSION Mayor Patterson presented the Minutes of the August 27th and the September 24th, 2013 Meetings; Zoning Officer Willow updated Council on the Planning Commission's upcoming proposals.

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ZONING HEARING BOARD No meeting.

ERIE COUNTY ASSOCIATION Councilwoman Campbell did not attend the last meeting but reminded Council of the upcoming County Convention.

WATER AUTHORITY No meeting.

ERIE CO. PLANNING COMM. Councilman Pernisek presented the Minutes of the August 8th and the September 12th, 2013 Meetings.

VETERAN PARK COMM. Minutes were unavailable; Chairwoman Bucho was in attendance and gave a verbal report of the last Meeting and included the sidewalk extension should be completed soon.

EMA Manager Anthony presented the Minutes of the September 6, 2013 Meeting. The 2014 Budget is being reviewed.

OLD BUSINESS

BORO WATER AGREEMENT Manager Anthony presented the draft Water Agreement with the Borough of Edinboro for Council's review. No action required, as staff continues to review for future presentation to Council.

ORD. #2-13 **It was voted** on motion by Glass, seconded by Pernisek, to adopt Ordinance #2-13, code **CODE AMEND.** Amendments for street design and construction standards, roadside stands, special exceptions, and off-street parking. **Motion carried unanimously.**

NEW BUSINESS

EMPLOYEE PROBATION PERIOD MET Manager Anthony informed Council that Gary Kerstetter and Frank Malena have finished their 6-month probationary period. **It was voted** on motion by Glass, seconded by Pernisek, to increase their pay rate to \$16.00 per hour, and insurance coverage will commence December 1, 2013, in accordance with the insurance renewal. **Motion carried unanimously.**

2014 PRE. BUDGET Manager Anthony presented the preliminary 2014 budget for Council's review. No action was required.

RES. #11-13 Manager Anthony presented Resolution #11-13, to ensure all public water and sewer systems **WATER & SEWER AGREEMENTS** meet the same requirements as set forth by the Washington Township Water and Sewer Authorities. **It was voted** on motion by Campbell, seconded by Glass, to approve Resolution #11-13 as presented. **Motion carried unanimously.**

RE. #12-13 **It was voted** on motion by Pernisek, seconded by Campbell, to approve Resolution #12-13, **BISCHOFF SFT** Bischoff small flow treatment plant as presented. **Motion carried unanimously.**

RE. #13-13 **It was voted** on motion by Glass, seconded by Pernisek, to approve Resolution #12-13, **PARKER SFT** small flow treatment plant as presented. **Motion carried unanimously.**

VISITORS None.

ADJOURNMENT **It was voted** on motion by Campbell, seconded by Glass, to adjourn the Meeting at 7:38 P.M. **Motion carried unanimously.**