

WASHINGTON TOWNSHIP COUNCIL MEETING – JANUARY 5, 2015

CALL TO ORDER Mayor Glass called the Washington Township Council Meeting to order on January 5, 2015 at 7:37 P.M. at the Washington Township Administration Building at 11800 Edinboro Road, Edinboro, PA 16412.

Those present were Vice-Mayor Feikles, Councilmen Pernisek, Patterson and Councilwoman Campbell. Also present were Solicitor Burroughs, Engineer Halmi, Manager Anthony, Community Development Specialist Deborah Anthony and Zoning Administrator Willow. There were no visitors.

AGENDA APPROVAL **It was voted** on motion by Campbell, seconded by Feikles, to approve the Agenda as presented. **Motion carried unanimously.**

COUNCIL MINUTES **It was voted** on motion by Campbell, seconded by Feikles, to approve the Minutes of the semi-monthly Council Meeting of December 16, 2014. **Motion carried unanimously. It was voted** on motion by Glass, seconded by Feikles, to approve the Minutes of the December 16, 2014 Public Hearing. **Motion carried unanimously.**

TREASURER'S REPORT The following checks presented for approval: General Fund #15647-15694 and manual check #15551, Water Fund #5388-5402, Sewer Fund #6840-6852, State check #2060, Developer's checks #1070, payroll checks #15446-15458, and (Sewer) 10041. **It was voted** on motion by Campbell, seconded by Feikles, to approve all the checks as presented. **Motion carried unanimously.**

SECRETARY'S REPORT Manager Anthony presented following report:

In stark comparison to the December weather of 2013, this December has been extremely mild in snow totals. We did experience some call-outs related to freezing rain and downed trees from high winds, but those were minor. This has resulted in some cost savings for overtime and snow fighting materials. We were fortunate enough to be able to do some late season pothole repairs and feel confident that we are prepared for the onslaught of winter that will eventually be upon us. With the receipt of the County Bridge Report, we did some minor repairs to the Highland Drive Bridge as pointed out in the paperwork. This consisted of some repairs to the fencing mounted on the bridge, and replacement of vandalized chevron signs. We also have a problem with people climbing down under the structure and creating an erosion problem in that area. We have been searching for a low-cost used utility trailer to be used in conjunction with the new traffic calming device, but as of yet have been unable to locate one. We may consider an inexpensive new version if something isn't located soon. The crew will be do some brush cutting, berm repairs and continue some minor road work until winter finally hits us.

The new Tractor Supply store being constructed on Farmstead Lane is coming along nicely. Our public services supervisors have been diligent in helping in any manner possible to ensure our sewer and water is available to them and installed without disruption to our current customers. We are excited to see them locate here and hope that it spurs additional development in that area. A punch list of items that will have to be completed prior to final approval has been provided to them. Many of the items are weather related and cannot be completed until spring. In an effort to accommodate their earlier target opening date, we are documenting those minor issues and encouraging them to forge ahead with unnecessary delay from us.

The beginning of the year is always a busy one for the office staff as reports must be filed and items are to be prepared for the annual audit. We will be expediting the purchase of two computers as outlined in the budget in order to get those offices brought up to date in technology as required.

CORRESPONDENCE No correspondence.

ZONING OFFICER'S REPORT Zoning Officer Willow had no subdivisions to report but presented the monthly Building Report and a year-to-date permit graph.

SOLICITOR'S REPORT No report.

ENGINEER'S REPORT No report.

COMMITTEE REPORTS

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PLANNING COMMISSION Councilman Glass presented the Minutes of the December 23, 2014 Meeting.

ZONING HEARING BOARD No Meeting.

ERIE COUNTY ASSOCIATION Mayor Campbell presented correspondence concerning ECATO's monthly meetings with a request for the use of the Township building for a meeting and informed Council of ECATO committees available. **It was voted** on motion by Campbell, seconded by Glass, to approve the use of the Administration building for an ECATO meeting as presented. **Motion carried unanimously.**

ERIE COUNTY PLANNING COMMISSION Minutes were unavailable.

VERTERAN PARK COMM. No Meeting.

EMA Councilman Patterson presented the Minutes of the December 5, 2014 Meeting.

OLD BUSINESS

ROUTE 99 SEWER PROJECT Engineer Halmi updates Council on the Route 99 Sewer Project progress, and informed Council that Klinginsmith Construction should meeting the deadline for substantial completion of January 15, 2015.

FINAL PENSION PLAN AUDIT Manager Anthony presented the final Pension Plan Audit for Council's review. No action required.

NEW BUSINES

DIRT & GRAVEL ROADS GRANT Manager Anthony presented a copy of the Dirt & Gravel Roads Grant Award to Washington Township for Plank and Conneauttee Roads. The grant will be in excess of \$100,000 and commended Joe Yurcak for his input and help to achieve the grant. The funding will be used for soil erosion and storm run-off on Conneauttee and Old Plank Roads.

YEAR-END **It was voted** on motion by Campbell, seconded by Feikles, to approve the year-end investments as presented by Manager Anthony, with \$20,000 deposited to the Unappropriated Fund and \$60,000 deposited in to the Equipment Fund. **Motion carried unanimously.**

INVESTMENTS

VISITORS

THANK YOU Mayor Glass thanked Councilwoman Campbell and Councilman Feikles for serving as Mayor and Vice-Mayor for 2014.

ADJOURNMENT **It was voted** on motion by Glass, seconded by Campbell, to adjourn the Meeting at 8:12 P.M. **Motion carried unanimously.**